

**BayRICS Authority**  
**STAFF REPORT**

**DATE:** Thursday, June 13, 2019  
**TO:** BayRICS Board of Directors  
**FROM:** Mala Subramanian, General Counsel  
**SUBJECT:** Item 7a – Revisions to the Standard Services Agreement with Corey Reynolds

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**I. Background**

At the June 14, 2018 BayRICS Board meeting, the Board approved a standard contract with Corey Reynolds to provide services as General Manager, reflecting the Authority’s long-term plan of a part-time general manager. The contract was designed to align with the Authority’s fiscal year, and as such, is up for renewal.

Per the agreement, an ad hoc committee of three Directors held a six-month performance review to assess GM Reynolds’ performance and recommended Mr. Reynolds continue in this role.

**II. Proposed Revisions to the Standard Services Agreement with Corey Reynolds**

Only minor revisions to the existing Standard Services Agreement are proposed:

Page 1:

- Change contract period of performance to begin July 1, 2019, and end June 30, 2020.

Page 8 (Exhibit B):

- Change to reflect that “Contractor will not bill for more than 1020 hours per fiscal year”. Originally this stated 1040 hours. This change aligns with the proposed FY19-20 BayRICS Budget, and staff anticipates there will be no impact on performing the required contract tasks as part of this change.
- Remove “with the initial year hours pro-rated to reflect the effective date of this Agreement”, as this clause was relevant only when the contract did not align with the Authority’s fiscal year.
- Revise “The parties agree to meet and confer to evaluate this contract and compensation after six-months, and no less than annually thereafter” to instead read “The parties agree to meet and confer to evaluate this contract and compensation no less than annually.”

All other language and terms of the agreement remain the same.

**III. Staff Recommendation**

Authorize the Chair or Chair’s Designee to execute a one-year contract to Mr. Reynolds to continue general management services for BayRICS, with contract terms and conditions consistent with the previous agreement and with an hourly rate consistent with BayRICS FY 2019-2020 budget.