

### BAYRICS Regional Planning Project Plan

ID	Task Name	Duration	Start	Finish	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
					Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	<b>BAYRICS Regional Interoperability Project</b>	<b>213 days</b>	<b>Thu 2/13/14</b>	<b>Tue 12/23/14</b>												
2	<b>Phase 1</b>	<b>211 days</b>	<b>Thu 2/13/14</b>	<b>Fri 12/19/14</b>												
3	<b>Establish Fleetmapping Operations Workgroup</b>	<b>26 days</b>	<b>Tue 3/4/14</b>	<b>Tue 4/15/14</b>												
4	Identify key participants (technical, operations, policy, etc.)	3 wks	Tue 3/4/14	Mon 3/31/14												
5	Develop Meeting schedule	4 days	Tue 4/1/14	Fri 4/4/14												
6	Identify Purpose, goals and timeline	2 days	Mon 4/7/14	Tue 4/8/14												
7	Facilitate initial meeting of the Work Group (includes Schedule Flex)	5 days	Wed 4/9/14	Tue 4/15/14												
8	<b>Establish Network Workgroup</b>	<b>100 days</b>	<b>Tue 3/4/14</b>	<b>Wed 7/30/14</b>												
9	Identify key participants (technical, operations, policy, etc.)	2 wks	Tue 3/4/14	Mon 3/17/14												
10	Develop Meeting schedule	1 day	Tue 3/18/14	Tue 3/18/14												
11	Identify Purpose, goals and timeline	1 wk	Wed 3/19/14	Tue 4/1/14												
12	Facilitate initial meeting of the Work Group (includes Schedule Flex)	5 days	Wed 4/2/14	Tue 4/8/14												
13	Maintain list of regional applications	100 days	Tue 3/4/14	Wed 7/30/14												
14	<b>Manage Fleetmap and Revise</b>	<b>172 days</b>	<b>Wed 4/16/14</b>	<b>Fri 12/19/14</b>												
15	Establish and maintain repository	1 day	Wed 4/16/14	Wed 4/16/14												
16	Provide support for agencies with System wide fleetmapping questions	171 days	Thu 4/17/14	Fri 12/19/14												
17	<b>Conduct On-Going Meetings and Facilitation</b>	<b>210 days</b>	<b>Thu 2/13/14</b>	<b>Thu 12/18/14</b>												
18	Maintain Project Management Plan (LOE)	310 hrs	Thu 2/20/14	Tue 4/22/14												
19	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 3/20/14	Thu 3/20/14												
20	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 4/17/14	Thu 4/17/14												
21	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 5/15/14	Thu 5/15/14												
22	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 6/19/14	Thu 6/19/14												
23	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 7/17/14	Thu 7/17/14												
24	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 8/21/14	Thu 8/21/14												
25	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 9/18/14	Thu 9/18/14												
26	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 10/16/14	Thu 10/16/14												

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					Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
27	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 11/20/14	Thu 11/20/14												I
28	Attend monthly BayRICS (TAC) meetings to report on progress and review key deliverables	4 hrs	Thu 12/18/14	Thu 12/18/14												II
29	Attend/Facilitate Work Group meetings (Dates TBD)	178 days	Mon 4/7/14	Thu 12/18/14												
30	<b>Phase 2</b>	<b>140.5 days</b>	<b>Wed 4/16/14</b>	<b>Mon 11/3/14</b>												
31	<b>Fleetmap Workgroup Tasks</b>	<b>130.5 days</b>	<b>Wed 4/16/14</b>	<b>Mon 10/20/14</b>												
32	<b>Develop P25 Inter-system Use Agreements</b>	<b>31 days</b>	<b>Thu 5/15/14</b>	<b>Mon 6/30/14</b>												
33	Develop Fleetmap and Interoperable Talkgroup Usage Guidelines with input from Working Group	3 wks	Thu 5/15/14	Fri 6/6/14												
34	Deliver DRAFT Fleetmap and Interoperable Talkgroup Usage Guidelines	1 day	Fri 6/6/14	Mon 6/9/14												
35	DRAFT review	2 wks	Mon 6/9/14	Mon 6/23/14												
36	Incorporate comments and issue FINAL Fleetmap and Interoperable Talkgroup Usage Guidelines	1 wk	Mon 6/23/14	Mon 6/30/14												
37	<b>Develop Procedure for P25 System Key Distribution</b>	<b>115.5 days</b>	<b>Wed 4/16/14</b>	<b>Mon 9/29/14</b>												
38	Determine Manufacturers and Models of radios allowed on the various systems	2 wks	Wed 4/16/14	Tue 4/29/14												
39	Determine Talkgroups and Radio IDs allowable for interop programming	2 wks	Mon 7/14/14	Mon 7/28/14												
40	Determine expiration dates for system keys (if applicable for manufacturer)	2 days	Mon 7/14/14	Wed 7/16/14												
41	Work with BayRICS agencies to develop template MOUs with partner agencies on allowable use of system for interop, roaming, fees (if any), etc.	2 wks	Thu 7/17/14	Thu 7/31/14												
42	Develop method of ID activation (i.e. points of contact, timeframe for activation, etc.)	1 wk	Thu 8/21/14	Thu 8/28/14												
43	Incorporate System Key Information into System Key MoU	1 wk	Thu 8/28/14	Fri 9/5/14												
44	Deliver DRAFT MoU	1 day	Fri 9/5/14	Mon 9/8/14												
45	DRAFT review	2 wks	Mon 9/8/14	Mon 9/22/14												
46	Incorporate comments and issue FINAL MoU	1 wk	Mon 9/22/14	Mon 9/29/14												
47	Develop and Implement Fleetmap Dispatch Center/End User Education and Training Opportunities	6 wks	Mon 9/8/14	Mon 10/20/14												
48	<b>BayLoop Tasks</b>	<b>119 days</b>	<b>Thu 5/15/14</b>	<b>Mon 11/3/14</b>												
49	<b>Develop BayLoop System Use Agreements</b>	<b>56 days</b>	<b>Thu 5/15/14</b>	<b>Tue 8/5/14</b>												

Date: Wed 3/12/14

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					Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
50	Develop BayLoop Usage Guidelines with input from Working Group	8 wks	Thu 5/15/14	Mon 7/14/14												
51	Deliver DRAFT Usage Guidelines	1 day	Mon 7/14/14	Tue 7/15/14												
52	DRAFT review	2 wks	Tue 7/15/14	Tue 7/29/14												
53	Incorporate comments and issue FINAL Usage Guidelines	1 wk	Tue 7/29/14	Tue 8/5/14												
54	<b>Develop Applications Guidelines and Approval Procedure</b>	<b>119 days</b>	<b>Thu 5/15/14</b>	<b>Mon 11/3/14</b>												
55	Identify existing guidelines (ex. ECOMM)	2 wks	Thu 5/15/14	Fri 5/30/14												
56	Solicit feedback from working group on additional needs and approvals	6 wks	Thu 7/17/14	Thu 8/28/14												
57	Develop approval process for stakeholders	6 wks	Thu 8/28/14	Fri 10/10/14												
58	Deliver DRAFT Guidelines and Approval Procedure	1 day	Fri 10/10/14	Mon 10/13/14												
59	DRAFT review	2 wks	Mon 10/13/14	Mon 10/27/14												
60	Incorporate comments and issue FINAL Guidelines and Approval Procedure	1 wk	Mon 10/27/14	Mon 11/3/14												
61	<b>Project Closure</b>	<b>2 days</b>	<b>Mon 12/22/14</b>	<b>Tue 12/23/14</b>												
62	Submit all Deliverables on Disk	1 day	Mon 12/22/14	Mon 12/22/14												
63	Receive Signoff from Client	1 day	Tue 12/23/14	Tue 12/23/14												