

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services
4985 Broder Blvd, Dublin, CA 94568
Room 1013

Thursday February 20, 2014, 1:30 PM

DRAFT MINUTES

Documents Available at: www.BayRICS.net

1) CALL TO ORDER

ROLL CALL

The meeting was called to order and roll call conducted by Chair Michelle Geddes @ 1:45 PM.

Shelly Nelson	Marin County	Present
Dennis Smiley	Sonoma County	
Steve Dupre	San Mateo County	Present
Michelle Geddes (Chair)	City and County of San Francisco	Present
Vacant		
Mark Anderson	Santa Clara County	
Ahsan Baig (Vice-Chair)	City of Oakland	
Tim Stuart (Secretary)	EBRCSA	Present
John Lemmon	State of California	Present

2) GENERAL PUBLIC COMMENT: Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

3) APPROVAL OF AGENDA: The TAC will review the agenda for the February 20, 2014 meeting.

Recommended Action: Approve agenda.

MOTION TO APPROVE BY MEMBER NELSON, SECOND BY MEMBER DUPRE.

MOTION PASSED 5-0.

4) APPROVAL OF MINUTES: (*Action item*) The TAC will review and may approve the minutes from the January 16, 2013 TAC meeting.

Recommended Action: Approve minutes.

**MOTION TO APPROVE BY MEMBER NELSON, SECOND BY MEMBER DUPRE.
MOTION PASSED 5-0.**

Supporting Document(s):

Item 4 – TAC Meeting Draft Minutes 1-16-14.pdf

- 5) **GENERAL MANAGER’S REPORT:** (*Discussion*) BayRICS General Manager Barry Fraser will provide a report on any pertinent information from the most recent BayRICS JPA meeting, including relevant activities of the BayRICS Planning Committee, FirstNet Public Safety Advisory Committee (PSAC), Bay Area UASI, and any additional information and announcements related to regional interoperability.

Recommended Action: Accept Report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE BAYRICS JPA MEETING, INCLUDING CALFRN AND THE CALFRN BROADBAND SURVEY, PSAC, AND FIRSTNET. NEXT CALFRN BOARD MEETING IS SCHEDULED FOR THE FIRST WEDNESDAY IN APRIL.

Supporting Documents:

http://www.ntia.doc.gov/files/ntia/publications/140115-spoc_webinar_slides.pdf

- 6) **CALIFORNIA FIRST RESPONDER NETWORK (CalFRN) UPDATE:** (*Discussion and Possible Action*) The California First Responder Network Authority (CalFRN) held its first meeting on February 5, 2014. TAC Chair Michelle Geddes and CalFRN Board member Barry Fraser will provide a report on this initial meeting. The TAC may discuss options for working with CalFRN to accelerate FirstNet planning and deployment in the Bay Area.

Recommended Action: Accept Report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE FIRST CALFRN MEETING. NEXT CALFRN BOARD MEETING IS SCHEDULED FOR THE FIRST WEDNESDAY IN APRIL.

Supporting Documents:

Item 6 - OEC FirstNet Consultation Prep Workshop Overview.pdf

- 7) **BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING:** (*Discussion and Possible Action*) Staff will provide a report on the status of current planning and development of scope of work for P25

systems coordination and a proposed timeline and project plan for 2014. TAC may review and recommend proposed dates for initial kick-off meetings with stakeholders.

Recommended Action: Direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE STATUS OF INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING. MEMBER DUPRE GAVE A BRIEF REPORT REGARDING BAYLOOP AND P25 OPERATIONAL PLANNING.

Supporting Documents:

Item 7 – Interoperability Project Task Matrix.pdf

8) BAYLOOP AD-HOC (BAC) COMMITTEE UPDATE: *(Discussion and Possible Action)*

Staff will provide a report on the status of current planning and development of scope of work for BayLoop system optimization and a proposed timeline and project plan for 2014. TAC may review and recommend proposed dates for initial kick-off meetings with stakeholders.

Recommended Action: Accept report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER GAVE A BRIEF REPORT REGARDING STATUS OF BAYLOOP SYSTEM OPTIMIZATION PLANNING.

MOTION BY MEMBER NELSON: MEMBERS PROVIDE SUBJECT MATTER EXPERT NAMES AND / OR POSITIONS FOR BAYLOOP SYSTEM PLANNING, TENTATIVE DATES FOR MEETING IN MARCH, ALONG WITH POSSIBLE APPLICATIONS TO BAYRICS GM FRASER FOR BAYLOOP BY 2/28/2014.

SECOND BY MEMBER LEMMON.

9) PROPOSAL TO APPOINT ALTERNATE MEMBERS TO THE TAC AND MAKE RECOMMENDATIONS TO FILL TAC SOUTH BAY MEMBER VACANCY:

(Discussion and Possible Action Item) At its May 2013 meeting, the BayRICS Board of Directors approved the appointment of alternate members to the Technical Advisory Committee to help the TAC achieve a quorum for its regular meetings. At the August 15, 2013 meeting TAC members indicated interest in identifying and recommending suitable candidates to fill the vacancy on TAC representing the South Bay. Staff recommends that TAC develop a list of recommended alternate members and recommendations to fill the primary South Bay member vacancy to present to the Board for approval at the next meeting.

Recommended Action: Develop a list of alternate TAC members and South Bay member, and make recommendations to the BayRICS Board.

ITEM DEFERRED TO A FUTURE MEETING.

10) NEW ITEMS FOR NEXT MEETING: (*Discussion*) Committee members may offer any new items to be added to the agenda at the next TAC meeting.

GM FRASER TO DISTRIBUTE CALFRN BROADBAND SURVEY TO TAC MEMBERS FOR DISCUSSION AT MARCH 20 MEETING

11) FUTURE MEETING DATE

Thursday March 20, 2014 @ 1:30 pm
Alameda County Office of Emergency Services
4985 Broder Blvd
Dublin CA 94568

12) ADJOURNMENT

MEETING ADJOURNED AT 3:06 PM BY CHAIR GEDDES.

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.

Disability Access

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