

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY  
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568  
Room 1013

**DRAFT MEETING MINUTES FOR**  
Thursday March 20, 2014, 1:30 PM

Documents Available at: [www.BayRICS.net](http://www.BayRICS.net)

**1) CALL TO ORDER**  
**ROLL CALL**

The meeting was called to order and roll call conducted by Chair Michelle Geddes @ 1:30 PM.

Shelly Nelson	Marin County	Richard Chuck Present as alternate
Dennis Smiley	Sonoma County	
Steve Dupre	San Mateo County	Present
Michelle Geddes (Chair)	City and County of San Francisco	Present
Vacant		
Mark Anderson	Santa Clara County	Present
Ahsan Baig (Vice-Chair)	City of Oakland	
Tim Stuart (Secretary)	EBRCSA	Present
John Lemmon	State of California	Present

- 2) TOUR OF THOR SHIELD MOBILE COMMUNICATIONS COMMAND CENTER:**  
*(Information Only)* THOR Shield is a comprehensive Mobile Communications Command Center and a Mobile Public Safety Answering Point that has been used as a multi-agency, multi discipline command center and back-up PSAP for the celebration of the 50th Anniversary of the Martin Luther King March on Washington DC and Super Bowl 2014. Intrado is hosting demonstrations at the Alameda County Sheriff's Office OES from 9:00 A.M. to 5:00 P.M. Wednesday March 19 through Thursday March 20th. Please see the attachment for additional details.

TAC will be given a tour of the facility from 1:40-2:00 PM. This presentation will be beneficial to law enforcement, fire, emergency medicine, public safety communications and emergency management executives and managers, public safety IT, communications staff and OES coordinators. Staff encourages TAC to invite other public safety stakeholders to attend.

Supporting Document(s):  
*Item 1 – Thor Shield Flier.pdf*

**TAC TOURED THOR SHIELD MOBILE COMMUNICATIONS COMMAND CENTER.**

- 3) **GENERAL PUBLIC COMMENT:** Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

**NO COMMENT FROM THE GENERAL PUBLIC.**

- 4) **APPROVAL OF AGENDA:** The TAC will review the agenda for the March 20, 2014 meeting.

Recommended Action: Approve agenda.

**MOTION TO APPROVE BY MEMBER DUPRE, SECOND BY MEMBER ANDERSON.  
MOTION PASSED 5-0.**

- 5) **APPROVAL OF MINUTES:** (*Action item*) The TAC will review and may approve the minutes from the February 20, 2014 TAC meeting.

Recommended Action: Approve minutes.

Supporting Document(s):  
*Item 4 – TAC Meeting Draft Minutes 1-16-14.pdf*

**MOTION TO APPROVE BY MEMBER LEMMON, SECOND BY MEMBER DUPRE.  
MOTION PASSED 5-0.**

- 6) **GENERAL MANAGER’S REPORT:** (*Discussion*) BayRICS General Manager Barry Fraser will provide a report on any pertinent information and relevant activities of the BayRICS Planning Committee, Bay Area UASI, FirstNet Board and Public Safety Advisory Committee (PSAC), California First Responder Network Authority (CalFRN) and any additional information and announcements related to regional interoperability.

Recommended Action: Accept Report and direct staff to take specific actions related to this agenda item.

**BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE BAYRICS JPA MEETING AND THE FIRSTNET ROADMAP.**

Supporting Documents:

*Item 6 – Agenda for March 13 PSAC Conference Call.pdf*

*Item 6 - FirstNet State Plan Process.pdf*

*Link to FirstNet Meeting Documents: <http://firstnet.gov/content/march-board-directors-meeting>*

- 7) BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING:** *(Discussion and Possible Action)* Staff will provide a report on the status of the planning process for P25 systems coordination. TAC may review and approve project timelines, proposed dates for work group meetings, meeting goals and proposed agenda topics.

Recommended Action: Direct staff to take specific actions related to this agenda item.

Supporting Documents:

*Item 7 –Project Timeline.pdf*

**BAYRICS TAC MEMBER DUPRE PROVIDED A BRIEF REPORT ON BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING.**

- 8) BAYLOOP AD-HOC (BAC) COMMITTEE UPDATE:** *(Discussion and Possible Action)* Staff will provide a report on the status of BayLoop system optimization and governance process. An initial work group meeting has been proposed for the morning of April 4. TAC may review and approve project timelines, proposed dates for work group meetings, meeting goals and proposed agenda topics.

Recommended Action: Direct staff to take specific actions related to this agenda item.

**BAYRICS TAC MEMBER DUPRE PROVIDED A BRIEF REPORT ON BAYLOOP SYSTEM OPTIMIZATION AND GOVERNANCE.**

Supporting Documents:

*Item 8 – BayLoop FAQ.pdf*

*See Timeline Document for Item 7*

- 9) CalFRN USER SURVEY:** *(Discussion and Possible Action Item)* At the February 20 TAC meeting, committee members asked staff to distribute a draft public safety survey developed by Cal OES, designed to gather information from local public safety agencies to better inform the State for FirstNet planning and consultation . Staff distributed the survey on February 21. On March 13, CalFRN distributed a new version of the survey and set a deadline of March 26 for comment and feedback. TAC will discuss the survey and may propose changes or other recommendations.

**BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE CALFRN**

**USER SURVEY.**

Recommended Action: Direct staff to take specific actions related to this agenda item.

Supporting Documents:

*Item 9 – Planning Survey draft.doc*

**10) PROPOSAL TO MAKE RECOMMENDATIONS TO FILL TAC SOUTH BAY**

**MEMBER VACANCY:** *(Discussion and Possible Action Item)* At the August 15, 2013 meeting TAC members indicated interest in identifying and recommending suitable candidates to fill the vacancy on TAC representing the South Bay. Staff recommends that TAC develop a list of recommended alternate members and recommendations to fill the primary South Bay member vacancy to present to the Board for approval at the next meeting.

Recommended Action: Develop a list of candidates for the South Bay member vacancy, and make recommendations to the BayRICS Board.

**NO ACTION TAKEN**

**11) NEW ITEMS FOR NEXT MEETING:** *(Discussion)* Committee members may offer any new items to be added to the agenda at the next TAC meeting.

**REVIEW BAYLOOP DRAFT GOVERNANCE DOCUMENTS AND MAKE RECOMMENDATIONS**

**12) FUTURE MEETING DATE**

Thursday April 17, 2014 @ 1:30 pm  
Alameda County Office of Emergency Services  
4985 Broder Blvd  
Dublin CA 94568

**13) ADJOURNMENT**

**MEETING ADJOURNED @ 4:00 PM**

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.