

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS  
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY  
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services  
4985 Broder Blvd, Dublin, CA 94568  
Room 1013  
Thursday August 15, 2013, 1:30 PM

*Draft Minutes*

Documents Available at: [www.BayRICS.net](http://www.BayRICS.net)

**1) CALL TO ORDER  
ROLL CALL**

The meeting was called to order and roll call conducted by Chair Ahsan Baig.

Shelly Nelson	Marin County	
Dennis Smiley	Sonoma County	Present
Steve Dupre	San Mateo County	
Michelle Geddes (Vice Chair)	City and County of San Francisco	Present
Vacant		
Mark Anderson	Santa Clara County	Present
Ahsan Baig (Chair)	City of Oakland	Present
Tim Stuart (Secretary)	EBRCSA	
John Lemmon	State of California	Present

**2) GENERAL PUBLIC COMMENT:** Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

**No comment from members of the public.**

**3) APPROVAL OF AGENDA:** The TAC will review the agenda for the August 15, 2013 meeting.

Recommended Action: Approve agenda.

**Motion to approve by Member Lemmon, second by Member Smiley.  
Motion approved: 5-0**

**4) APPROVAL OF MINUTES:** (*Action item*) The TAC will review and may approve the minutes from the June 20, 2013 TAC meeting.

Recommended Action: Approve minutes.

Supporting Document(s):

*Item 4 – TAC Meeting Draft Minutes 6-20-13.pdf*

**Motion to approve by Vice Chair Geddes, second by Member Lemmon.**

**Motion approved 5-0.**

**5) AVIAT PRESENTATION AND BAYLOOP AD-HOC (BAC) COMMITTEE**

**UPDATE:** (*Discussion Action*) At the May 16 TAC meeting, the TAC directed staff to arrange a meeting with Aviat Networks to discuss planning for optimizing the network for IP traffic and developing standards and procedures. Aviat representatives have been invited to this meeting to provide an update on the contract implementation and proposed next steps.

Recommended Action: Accept Report.

**This presentation was conducted as a joint meeting of the TAC and BayLoop Working Group. BayRICS staff will work with Aviat to begin planning for next steps.**

**6) ELECTION OF TAC OFFICERS FOR 2013-2014:** (*Action Item*) The Committee Chair will call for nominations and a vote for the positions of Chair, Vice Chair and Secretary.

Recommended Action: Approve the selection on TAC officers

**Motion by Member Lemmon to select Vice-Chair Geddes as TAC Chair for 2013-2014, second by Chair Baig. Motion approved 5-0.**

**Motion by Member Lemmon to select Chair Baig as TAC Vice-Chair for 2013-2014, second by Member Anderson. Motion approved 5-0.**

**Motion by Member Anderson to select Member Tim Stuart as TAC Secretary, second by Member Lemmon. Motion approved 5-0.**

**TAC officers for 2013-2014 are:**

**Chair: Michelle Geddes**

**Vice-Chair: Ahsan Baig**

**Secretary: Tim Stuart**

**7) BAYRICS JPA REPORT:** (*Discussion item*) The BayRICS General Manager will provide a report on any pertinent information from the last BayRICS JPA meeting, status of major projects, status of spectrum lease with FirstNet, contacts with vendors and scheduled presentations and demonstrations and report on any actions of the FCC, NTIA, FirstNet Board and other federal agencies regarding interoperable public safety communications technical considerations. The GM will also report on his presentation at a recent NAPCO meeting and explore interest in forming a joint TAC-NAPCO Broadband Working Group.

Recommended Action: Accept Report

**GM Fraser provided a report on recent BayRICS activities, no action taken.**

- 8) **TAC COORDINATION WITH FIRSTNET:** *(Discussion and Possible Action Item)* On July 11, 2013 the BayRICS Board authorized the General Manager to execute a spectrum lease with FirstNet, the first step toward re-starting the BTOP grant-funded LTE project in the Bay Area. FirstNet has expressed a desire to monitor the project, provide input on system design, collaborate on “key learning conditions” and share data on system performance, usage and lessons learned. The TAC has an opportunity to work closely with FirstNet to accomplish these goals. TAC members have requested a discussion of potential roles and responsibilities for TAC and opportunities to coordinate work with FirstNet consultants. TAC may direct staff to take specific actions related to this discussion.

Recommended Action: Direct staff to take specific actions related to this agenda item.

**GM Fraser provided a brief report on opportunities to collaborate with FirstNet consultants and explore the formation of a joint broadband working group with NAPCO. TAC will continue this discussion at the next meeting. No action taken.**

- 9) **BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING:** *(Discussion and Possible Action Item)* At the May 16 meeting, the TAC establish an ad hoc committee to present this report to the Advisory Group at its next meeting and to take other actions to distribute this report to Bay Area stakeholders. Staff will provide an update on these actions.

Recommended Action: Accept Report.

**Item deferred to a future meeting. No action taken.**

- 10) **PROPOSAL TO APPOINT ALTERNATE MEMBERS TO THE TAC:** *(Discussion and Possible Action Item)* At its May meeting, the BayRICS Board of Directors approved the appointment of alternate members to the Technical Advisory Committee to help the TAC achieve a quorum for its regular meetings. Staff recommends that TAC develop a list of recommended alternate members to present to the Board for approval at the next meeting.

Recommended Action: Develop a list of alternate TAC members and recommend to the BayRICS Board.

**No action taken.**

- 11) **NEW ITEMS FOR NEXT MEETING:** *(Discussion)* Committee members may offer any new items to be added to the agenda at the next TAC meeting.

**TAC to identify potential candidates for filling the South Bay vacancy.  
TAC to continue discussion of collaboration with FirstNet on technical issuers.  
Staff to provide attendance report for TAC meetings over past 12 months.**

**12) FUTURE MEETING DATE**

Thursday September 19, 2013 @ 1:30 pm  
Alameda County Office of Emergency Services  
4985 Broder Blvd  
Dublin CA 94568

**13) ADJOURNMENT**

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.

**Disability Access**

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