

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

**Meeting Date:** Thursday August 13, 2019, 12:30 PM

**DRAFT MEETING MINUTES**

1)	<p><b>CALL TO ORDER</b> <b>ROLL CALL</b></p> <table border="1" data-bbox="367 732 1430 1228"> <tr> <td><b>Director</b></td> <td><b>Alameda County</b></td> <td><b>Richard Lucia</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>Marin County</b></td> <td><b>Ethan Simpson</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>Contra Costa County</b></td> <td><i>Absent</i></td> </tr> <tr> <td><b>Director</b></td> <td><b>City of Oakland</b></td> <td><b>Nick Luby (Acting Vice-Chair)</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>San Francisco County</b></td> <td><b>Michael Deely</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>San Francisco City</b></td> <td><i>Absent</i></td> </tr> <tr> <td><b>Director</b></td> <td><b>City of San Jose</b></td> <td><b>Judith Torrico</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>San Mateo County</b></td> <td><b>Sean Thakkar</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>Santa Clara County</b></td> <td><b>Mike Gokey</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>Sonoma County</b></td> <td><i>Absent</i></td> </tr> <tr> <td><b>Director</b></td> <td><b>South Bay Hub</b></td> <td><b>Dan Winter</b></td> </tr> <tr> <td><b>Director</b></td> <td><b>East Bay Hub</b></td> <td><b>Joe Calabrigo</b></td> </tr> <tr> <td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td> </tr> </table>	<b>Director</b>	<b>Alameda County</b>	<b>Richard Lucia</b>	<b>Director</b>	<b>Marin County</b>	<b>Ethan Simpson</b>	<b>Director</b>	<b>Contra Costa County</b>	<i>Absent</i>	<b>Director</b>	<b>City of Oakland</b>	<b>Nick Luby (Acting Vice-Chair)</b>	<b>Director</b>	<b>San Francisco County</b>	<b>Michael Deely</b>	<b>Director</b>	<b>San Francisco City</b>	<i>Absent</i>	<b>Director</b>	<b>City of San Jose</b>	<b>Judith Torrico</b>	<b>Director</b>	<b>San Mateo County</b>	<b>Sean Thakkar</b>	<b>Director</b>	<b>Santa Clara County</b>	<b>Mike Gokey</b>	<b>Director</b>	<b>Sonoma County</b>	<i>Absent</i>	<b>Director</b>	<b>South Bay Hub</b>	<b>Dan Winter</b>	<b>Director</b>	<b>East Bay Hub</b>	<b>Joe Calabrigo</b>	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<b>General Public Comment</b>																																								
2)	<p><b>GENERAL PUBLIC COMMENT:</b> Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																							
<b>Recurring Business</b>																																								
3)	<p><b>APPROVAL OF THE AGENDA:</b> The Board will review and approve the agenda for the August 13, 2019, meeting, and may take action limited to making non-substantive changes.</p> <p>Director Mike Gokey motioned to move the General Manager’s report to the end of the Agenda, second by Director Dan Winter. Motion carried unanimously, with one abstention.</p> <p>No public comment.</p>																																							

4)	<p><b>APPROVAL OF MINUTES</b> (<i>Action Item</i>): The Board will review the minutes from the JPA meeting held on April 11, 2019.</p> <p>Director Dan Winter motioned to accept the April 11, 2019, meeting minutes as written, second by Director Mike Gokey. Motion carried unanimously.</p> <p>No public comment.</p>
<b>New Business</b>	
5)	<p><b>BAYRICS AUTHORITY FISCAL YEAR (FY) 2019-2020 BUDGET:</b> General Manager Reynolds reported since 2015, BayRICS has been operating under a long-term plan that reflected a transition to part-time general manager and limited grant funding support. Based on this plan, the Board previously approved final budgets for FY 2015-2016, 2016-2017 and 2017-2018, and 2018-2019. Staff has prepared a draft budget for FY 2019-2020, similar in most respects to the previous four years, for the Board’s review and approval.</p> <p>Director Dan Winter motioned to approve the FY 2019-2020 BayRICS JPA budget, second by Director Michael Deely. Motion carried unanimously.</p> <p>No public comment.</p>
6)	<p><b>RENEWAL OF STANDARD SERVICES AGREEMENT FOR GENERAL MANAGER SERVICES:</b> At the June 14, 2018, BayRICS Board meeting, the Board approved a standard contract with Corey Reynolds to provide services as General Manager, reflecting the Authority’s long-term plan of a part-time general manager. The contract was designed to align with the Authority’s fiscal year, and as such, is up for renewal. Per the agreement, an ad hoc committee of three Directors held a six-month performance review to assess GM Reynolds’ performance and recommended Mr. Reynolds continue in this role.</p> <p>Director Dan Winter motioned to execute a one-year contract to Mr. Reynolds to continue general management services for BayRICS, with contract terms and conditions consistent with the previous agreement and with an hourly rate consistent with BayRICS FY 2019-2020 budget, second by Director Michael Deely. Motion carried unanimously.</p> <p>No public comment.</p>

7)	<p><b>RENEWAL OF STANDARD SERVICES AGREEMENT FOR BAYRICS SECRETARY AND ADMINISTRATIVE SERVICES:</b> At its June 14, 2018 meeting, the BayRICS Board approved a standard services contract with D. Marie Smith to perform the services of BayRICS Secretary and other administrative services on an hourly contract basis. This agreement terminates on June 30, 2019. BayRICS General Manager Corey Reynolds recommends that the Board extend this agreement for an additional six months, contract not to exceed \$2,000 for the 6-month term.</p> <p>Director Judith Torrico motioned to execute a 6-month contract extension with D. Marie Smith to perform specified services, including serving as Secretary of the BayRICS JPA Board, second by Director Michael Gokey. Motion carried unanimously.</p> <p>No public comment.</p>
8)	<p><b>BAYRICS JPA AGREEMENT CHANGES:</b> At the October 11, 2018, meeting, staff presented a series of three-year budget projections, along with a set of options for increasing revenue and decreasing reliance on grant funding for operational expenses. As many of these options require modifying the BayRICS JPA Agreement, in the January 10, 2019, meeting, the Board discussed a high-level process for amending the agreement, as well as what potential amendments should be made. In the April 11, 2019, meeting, staff presented more detail on changes that would be required to amend the agreement, and the Board directed staff to propose a revised agreement in the June meeting.</p> <p>Directors agreed to return to their respective agencies/jurisdictions to get feedback related to amending the BayRICS JPA Agreement and return to the October 10, 2019, meeting with their findings.</p>
9)	<p><b>REGIONAL RADIO PROGRAMMING STATUS:</b> At the October 11, 2018, Board meeting, the Board directed staff to conduct an analysis of the status of regional radio programming across the five digital systems. The goals of the analysis are to understand the numbers of outside radios activated on each system, numbers of radios across the region programmed with BayRICS zones, and the dispatch centers across the region with BayRICS talk groups programmed and available for use. GM Reynolds presented the results of this analysis, as well as recommendations for improving regional radio programming, which reflects additional data received by BayRICS.</p> <p>No public comment.</p>
<p><b>General Manager's Report</b></p>	

<b>10)</b>	<b>BAYRICS GENERAL MANAGER’S REPORT:</b> BayRICS General Manager Corey Reynolds provided a brief report on the status, next steps, and timeline for deployment of the FirstNet-AT&T public safety broadband network. Mr. Reynolds also reported on the activities of the FirstNet Public Safety Advisory Committee (PSAC) and the BayRICS Radio Operators Advisory Group.  No public comment.
<b>11)</b>	<b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.
<b>12)</b>	<b>NEXT REGULAR MEETING DATE:</b> Thursday, October 10, 2019, 12:30 PM
<b>13)</b>	<i>Adjournment</i>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>.

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA.

**Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Corey Reynolds, at least 24 hours prior to the meeting at (925) 803-7882.