

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

**Meeting Date:** Thursday April 14, 2016, 12:30 PM

*(Draft) MEETING MINUTES*  
Documents available at: <http://www.BayRICS.net>

1)	<p><b>CALL TO ORDER</b> <b>ROLL CALL</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;"><b>Director</b></td><td style="width: 50%;"><b>Alameda County</b></td><td style="width: 30%;"><b>Richard Lucia</b></td></tr> <tr><td><b>Director</b></td><td><b>State of California</b></td><td><i>Vacant</i></td></tr> <tr><td><b>Director</b></td><td><b>Marin County</b></td><td><b>Lee Ann Magoski</b></td></tr> <tr><td><b>Director</b></td><td><b>Contra Costa County</b></td><td><b>Mike Casten</b></td></tr> <tr><td><b>Director</b></td><td><b>City of Oakland</b></td><td><b>Ahsan Baig</b></td></tr> <tr><td><b>Director</b></td><td><b>San Francisco County</b></td><td><b>Anne Kronenberg</b></td></tr> <tr><td><b>Director</b></td><td><b>San Francisco City</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>City of San Jose</b></td><td><b>Jeff Blau</b></td></tr> <tr><td><b>Director</b></td><td><b>San Mateo County</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>Santa Clara County</b></td><td><b>Mark Anderson</b></td></tr> <tr><td><b>Director</b></td><td><b>Sonoma County</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>South Bay Hub</b></td><td><b>Dan Winter</b></td></tr> <tr><td><b>Director</b></td><td><b>East Bay Hub</b></td><td><i>Absent</i></td></tr> <tr><td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	<b>Director</b>	<b>Alameda County</b>	<b>Richard Lucia</b>	<b>Director</b>	<b>State of California</b>	<i>Vacant</i>	<b>Director</b>	<b>Marin County</b>	<b>Lee Ann Magoski</b>	<b>Director</b>	<b>Contra Costa County</b>	<b>Mike Casten</b>	<b>Director</b>	<b>City of Oakland</b>	<b>Ahsan Baig</b>	<b>Director</b>	<b>San Francisco County</b>	<b>Anne Kronenberg</b>	<b>Director</b>	<b>San Francisco City</b>	<i>Absent</i>	<b>Director</b>	<b>City of San Jose</b>	<b>Jeff Blau</b>	<b>Director</b>	<b>San Mateo County</b>	<i>Absent</i>	<b>Director</b>	<b>Santa Clara County</b>	<b>Mark Anderson</b>	<b>Director</b>	<b>Sonoma County</b>	<i>Absent</i>	<b>Director</b>	<b>South Bay Hub</b>	<b>Dan Winter</b>	<b>Director</b>	<b>East Bay Hub</b>	<i>Absent</i>	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<b>General Public Comment</b>																																											
2)	<p><b>GENERAL PUBLIC COMMENT:</b> Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																										
<b>Recurring Business</b>																																											
3)	<p><b>APPROVAL OF THE AGENDA:</b> The Board will review and approve the agenda for the April 14, 2016 meeting, and may take action limited to making non-substantive</p> <p>Director Lee Ann Magoski motioned to approve the agenda for April 14, 2014 with no changes, second by Director Anne Kronenberg. Motion carried unanimously.</p> <p>No public comment.</p>																																										

4)	<p><b>APPROVAL OF MINUTES:</b> The Board will review the minutes from the JPA meeting held on October 8, 2015.</p> <p>Director Mike Casten motioned to approve the minutes from October 8, 2016, BayRICS JPA meeting, second by Director Jeff Blau. Motion carried unanimously.</p> <p>No public comment.</p>
5)	<p><b>BAYRICS GENERAL MANAGER'S REPORT:</b> BayRICS General Manager (GM) Barry Fraser will report on meetings and activities of the First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC), and the BayRICS Technical Advisory Committee (TAC). GM Fraser will also report on BayRICS administrative and financial updates, progress on strategic plan initiatives, and related news and announcements.</p> <p>GM Fraser gave a report and presentation the activities of the First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC), and the California First Responder Network Authority (CalFRN). GM Fraser provided an update on the timeline for FirstNet nationwide network deployment, status of the Request for Proposals to build the network, and activities of the PSAC Local Control Task Group. GM Fraser also provided an update on the activities of the BayRICS P25 Operators Advisory Group</p> <p>No public comment.</p>
6)	<p><b>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</b> The Board will hear a brief report on the status of FirstNet consultation and California First Responder Network (CalFRN) meetings and activities.</p> <p>GM Fraser reported the State of California appointed William Anderson to replace FirstNet State Point of Contact (SPOC) Karen Wong who has retired.</p> <p>No public comment.</p>

<b>New Business</b>	
7)	<p><b>BayRICS BOARD OF DIRECTORS VICE-CHAIR APPOINTMENT</b> (<i>Action Item</i>) The current Vice Chairperson of the BayRICS Board of Director, Karen Wong, has retired from the State of California and no longer serves as a BayRICS Director. Section 3.01 of the BayRICS JPA Agreement provides that, when such a vacancy occurs, the Board shall elect a new officer “to serve the balance of the term at the next regular meeting of the Board held after the vacancy occurs or as soon as practicable thereafter.” Section 3.01 also provides for annual elections of Board Chairperson and Vice-Chairperson at the first regular meeting of the Fiscal Year.</p> <p>Director Anne Kronenberg nominated Director Mike Casten to replace Karen Wong as Vice Chair. Director Jeff Blau motioned to elect Mike Casten as Vice Chair of the BayRICS JPA for the remainder of the term, second by Director Ahsan Baig. Motion carried unanimously.</p> <p>No public comment.</p>
8)	<p><b>BayRICS AUTHORITY FISCAL YEAR (FY) 2016-2017 BUDGET</b> (<i>Action Item</i>) At the April 9, 2015 BayRICS Board meeting, the Board approved a four-year financial plan that reflected a transition to part-time general manager and limited grant funding support. Based on this plan, the Board approved a final FY 2015-2016 budget at its July 9, 2015 meeting. Staff has prepared a draft budget for FY 2016-2017 based on year two of the four-year plan, for the Board’s review and approval.</p> <p>GM Fraser reported the FY 2015-16 budget was on target with current actual revenue and expenses. GM Fraser then presented the draft FY 16-17 budget with slight reductions to legal and travel expenses, and a slight increase for audit fees. Annual Member Fees remain at their current level of \$7,000/year.</p> <p>Director Mike Casten motioned to approve the draft FY 2016-2017 BayRICS JPA budget, second by Ann Kronenberg. Motion carried unanimously.</p> <p>No public comment.</p>
9)	<p><b>AMENDMENT TO EXTEND CONTRACT FOR LEGAL SERVICES WITH BEST, BEST AND KRIEGER:</b> (<i>Action Item</i>): On November 3, 2011, BayRICS approved an agreement with the law firm Best, Best and Krieger (BBK) for various legal services. The Board subsequently approved two amendments to extend the agreement through June 30, 2016. Staff recommends that the Board authorize the Chair to execute an “Amendment Three” to the BBK Agreement, extending the term to June 30, 2018 and adjusting contract rates by CPI.</p> <p>Director Anne Kronenberg motioned to authorize Chair Lucia to execute Amendment Three to extend the Best, Best, and Krieger agreement for legal services until June 30, 2018, second by Director Dan Winter. Motion carried unanimously.</p> <p>No public comment.</p>

<p><b>10)</b></p>	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p>Director Anne Kronenberg proposed that staff investigate whether additional Bay Area and Sacramento public safety agencies have any interest in joining BayRICS Authority, given the momentum generated by FirstNet and the expected need to develop regional policies and procedures for sharing the proposed wireless network. GM Fraser agreed to prepare a report for the next meeting.</p>
<p><b>11)</b></p>	<p><b>NEXT REGULAR MEETING DATE:</b>  Thursday July 14, 2016 at 12:30 PM  Alameda County Office of Emergency Services  4985 Broder Blvd., Dublin, CA 94568</p>
<p><b>12)</b></p>	<p><b><i>Adjournment</i></b></p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

**Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.