

BayRICS Authority
STAFF REPORT

DATE: Thursday, July 9, 2015
TO: BayRICS Board of Directors
FROM: Mala Subramanian, General Counsel
SUBJECT: Item 9 – Standard Services Agreement for General Manager Services
RECOMMENDATION: Delegate authority to the Chair to execute a contract, as presented, with Barry Fraser to perform services as General Manager of the JPA.

Background

The BayRICS FY 2015-2016 budget requires transition to a part-time General Manager. To complete this transition, we recommend that the JPA enter into the attached standard services contract with current GM Barry Fraser to perform services as General Manager on a part-time basis. The attached agreement is similar in form to an agreement for Executive Director services recently executed by the East Bay Regional Communications Systems Authority (EBRCSA).

The key terms include the following:

- Compensation at \$100 per hour, not to exceed 960 hours per fiscal year (with no benefits);
- Continuation of current duties and responsibilities related to regional planning for FirstNet;
- Contractor required to maintain \$1 million general liability insurance coverage;
- Contractor to submit bi-weekly time sheets to the Chairperson of the BayRICS Board for approval and then submit them to the Treasurer for payment.
- Contract begins as of August 1, 2015 and can be terminated by either party without cause with 30 days notice.

Recommendation

Delegate authority to the Chair to execute a contract, as presented, with Barry Fraser to perform services as General Manager of the JPA.