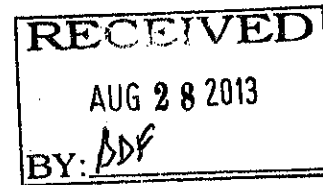




Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES



August 19, 2013

Barry Fraser, General Manager
Bay Area Regional Interoperability Communications System Authority
4985 Broder Blvd.
Dublin CA 94568

RE: Representative to the California First Responder Network Board of Directors

Dear Mr. Barry Fraser:

As you may know, in February 2012, Congress enacted The Middle Class Tax Relief and Job Creation Act of 2012 (the Act), which contained provisions directing the establishment of a state-of-the-art, Nationwide, Interoperable Public Safety Broadband Network (NPSBN) and providing 20 megahertz of spectrum for nationwide use by first responders and other public safety workers. The Act also provides a national governance structure, known as the First Responder Network Authority Board of Directors (FirstNet). California is developing the California First Responder Network Board of Directors (the CalFRN Board), a similar governance structure, to represent first responders in the state. The CalFRN Board will consist of representatives from associations, state, local and tribal governments and the telecommunications industry.

We are writing to request the Bay Area Regional Interoperability Communications System Authority's (BayRICS) participation in the CalFRN Board. The CalFRN Board will be responsible for making strategic decisions to plan, build, and operate CalFRN and to ensure the success of California's vision for the network. A governance structure will be crucial to adopt statewide policies, use agreements, service level agreements and ensure the state's first responders have full functionality of the NPSBN. The CalFRN Board will be comprised of executives who represent California's state, local and tribal governments, associations, and private industry. Roles and responsibilities for the CalFRN Board are enclosed. Please respond with a BayRICS appointee to CalFRN@state.ca.gov, by **Friday, August 30, 2013**.

The CalFRN Board will work with the federal FirstNet Board on California's behalf to create a state-of-the-art wireless broadband technology for emergency response that will improve interoperability across jurisdictional boundaries. California is committed to ensure that the NPSBN meets the needs of California's First Responders. The CalFRN Board will meet on a quarterly basis or as needed.

Public Safety Communications is scheduling three public forums to seek public input in the near future. If you have any questions regarding the CalFRN Board or forums, please contact Assistant Director Karen Wong directly at 916-657-9494 or by mail at 601 Sequoia Pacific Blvd., Sacramento, CA 95811.

Sincerely,



Mark S. Ghilarducci, Director
Governor's Office of Emergency Services



Karen Wong, Assistant Director
Public Safety Communications
Governor's Office of Emergency Services

Enclosure



California First Responder Network Board of Directors

The purpose of the California First Responder Network Board of Directors (The CalFRN Board) is to establish, formalize, and institutionalize a process to support the upcoming statewide California First Responder Network (CalFRN) project.

Background

In February 2012, Congress enacted The Middle Class Tax Relief and Job Creation Act of 2012 which contains provisions to plan, build, and manage a new, nationwide, broadband network for public safety communications. The Act launched a new independent authority, the First Responder Network Authority (FirstNet) which is responsible for the Nationwide Public Safety Broadband Network (NPSBN).

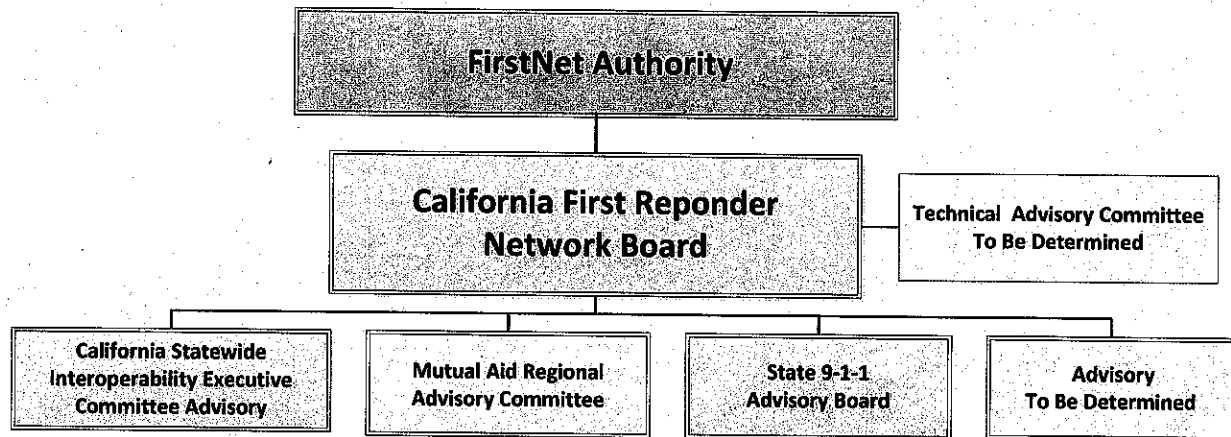
California does not currently have a standing governance structure focused solely on public safety broadband. As technologies converge and the state's first responders take advantage of these advancements, a governance structure will be crucial to adopt statewide policies, use agreements, service level agreements and ensure the state's first responders have full functionality of the NPSBN. California is creating the CalFRN Board consisting of 15 multi-disciplinary representatives, with a cross-section of public safety, state, local, tribal and Long Term Evolution technical expertise at the executive leadership level.

The CalFRN Board will serve as California's coordinating body to negotiate with FirstNet. The CalFRN Board will provide input and set requirements regarding decisions such as those concerning the costs of the policies it formulates, including expenditures for the core network, placement of towers, coverage areas, security, and priority access to determine the best approach for California's first responders.

The California First Responder Network Board of Directors Description

The CalFRN Board will consist of two levels of operation. Each level is described in terms of responsibilities, membership, operating procedures and information flow.

1. California First Responder Network Board of Directors
2. Advisory Committees:
 - California Statewide Interoperability Executive Committee Advisory
 - Mutual Aid Regional Advisory Committees
 - State 9-1-1 Advisory Board
 - To Be Determined
3. Additional technical groups may be added in the future, i.e. the Technical Advisory Committee



Board of Directors

The CalFRN Board must be public safety and technical experts who are dedicated to successfully developing California's statewide network which will be part of the NPSBN. The CalFRN Board will consist of 15 highly-skilled and motivated individuals with a cross-section of first responder and technical expertise that are committed to making the California Public Safety Broadband Network a success.

The officers of the CalFRN Board shall be the Chairperson, and Vice-Chair. The CalFRN Board shall elect the Chair, Vice-Chair, from among the Directors.

The CalFRN Board develops and recommends policy to the Public Safety Communications and the Governor's Office of Emergency Services. The CalFRN Board shall consist of leaders from the following organizations:

- Public Safety Communications, Assistant Director (Designated Point of Contact for the First Responder Network Authority Board)
- Governor's Office of Emergency Services, Director
- Department of Technology, Director and California State Chief Information Officer
- California Department Finance, Director
- California Department of Forestry and Fire Protection, Director
- California Highway Patrol, Commissioner
- Emergency Medical Services Authority, Director
- Bay Area Regional Interoperability Communications System, Appointee
- Los Angeles Regional Interoperability Communications System, Appointee
- California Police Chiefs Association, Appointee
- California Fire Chiefs Association, Appointee
- California State Sheriffs Association, Appointee
- Industry, two (2) Representatives
- Tribal, Governor's Office Tribal Advisor

Responsibilities

The CalFRN Board will oversee the planning phase using a collaborative, multi-disciplinary effort that involves state agency leaders and input from state, local, regional, industry, and tribal stakeholders

through a representative governing body. The leaders of this governing board will also align the goals and objectives of the California Statewide Communications Interoperability Plan to ensure statewide cohesion and progress towards achieving California's 2017 Vision, "to ensure all local, regional, tribal, state and federal public safety responders and designated public service organizations operating within California will be able to communicate in real time, across disciplines and jurisdictions, to respond more effectively during day-to-day operations and major incidents by 2017."

The CalFRN Board will provide guidance and make recommendations to the Public Safety Communications and the Governor's Office of Emergency Services. Responsibilities of the CalFRN Board include:

- Coordinate with the national FirstNet Board
- Provide policy guidance and direction to the California First Responder Technical Advisory Group
- Review, arbitrate and make final recommendations regarding unresolved issues on guidance, training and compliance

The CalFRN Board of Directors meeting commitments:

- The CalFRN Board shall meet quarterly or more often based on need. Special meetings of the CalFRN Board can be scheduled by the Public Safety Communications or the Governor's Office of Emergency Services as required.
- All meetings of the CalFRN Board, whether regular, special or adjourned shall be open to the public, except for closed session as authorized by law.
- The CalFRN Board may adopt reasonable regulations that limit the total amount of time allotted for public speakers and for each individual speaker.
- Meetings will be held in rotating locations. The state will use webcasts to minimize travel costs.
- The Public Safety Communications in collaboration with the Governor's Office of Emergency Services can modify the membership of the CalFRN Board.
- Each CalFRN Board member will have a designated alternate who must have the delegated authority to commit the agency in decision matters pertaining to the CalFRN Board.
- The CalFRN Board members will provide timely resolution on all issues presented. Where consensus cannot be achieved, the CalFRN Board may require further action or refer the matter to the Public Safety Communications in collaboration with the Governor's Office of Emergency Services

Public Safety Communications and the Governor's Office of Emergency Services Staff

Ongoing CalFRN Network support staff will be required for the California First Responders Network System to function properly.

Responsibilities

Duties and responsibilities may include:

- Prepare announcements and distribute meeting agendas and materials for the CalFRN Board meetings
- Prepare, maintain and distribute rosters of the CalFRN Board members
- Provide meeting minutes after each meeting
- Maintain and control the CalFRN documents and records
- Provide other technical support as directed

Advisory Committees

The CalFRN Board may establish advisory committees to meet the needs of FirstNet. The chairperson of each advisory committee or his or her designee shall provide periodic reports to the CalFRN Board during the regular meetings.

California Statewide Interoperability Executive Advisory Committee

The California Statewide Interoperability Executive Committee (CalSIEC) is a public safety driven group that encourages interoperability through regional spectrum management, policy, and operational practices. The daily operations for interoperability are coordinated by the Statewide Interoperability Coordinator. The governing structure is comprised of several layers, including Planning Areas, working groups, and advisory committees. The CalSIEC's specific responsibilities include improving local and regional interoperable communication planning and managing California's Mutual Aid Radio frequencies, as mandated by the Federal Communications Commission and directed by the Governor's Office of Emergency Services. The Statewide Interoperability Coordinator is part of the committee and responsible for the daily operations of California's interoperability efforts to include the implementation of initiatives outlined in the California Statewide Communications Interoperability Plan.

Mutual Aid Regional Advisory Council

The Mutual Aid Regional Advisory Council is comprised of several discipline specific mutual aid systems that function within the state's mutual aid region framework. Each mutual aid system works within a defined set of counties and with its own procedures, communications and personnel structure. The Council is comprised of mutual aid coordinators in various disciplines (fire, law enforcement, disaster medical and emergency management) and are a principle source of information.

State 9-1-1 Advisory Board

The State 9-1-1 Advisory Board advises the California 9-1-1 Emergency Communications Division on policies, practices and procedures; technical and operational standards for the California 9-1-1 system. The State 9-1-1 Advisory Board was established by statute in 2005.

Advisory -To Be Determined

The Board will identify additional advisories as needed.