

Meeting Notes

Aviat Update with BayRICS/Bayloop[
2:00 - 3:00 PM; Monday, 07 Oct 2013
Alameda County EOC

- **Reviewed the Customer Interface Document (CID) maintained by the Aviat NOC with Barry Fraser of BayRICS Authority.**
- **Discussed establishing governing authority for BayRICS/Bayloop Network system.**
 - Suggested option for monthly user's group meeting.
 - Explained that user information must be exchanged within the forum.
 - Suggested that guidance may be provided from referred resources.
- **Discussed method of procedure for coordinating any incidents outside of MLA scope.**
 - Coordinating tower climbing will be accomplished by agencies.
 - Tree cutting and site environmental will be completed by agencies
 - Spares acquisition will be purchased by individual agencies.
 - If agency coordination is not timely or does not meet needs, Barry Fraser of the BayRICS authority will be engaged.
- **Discussed spares management for the system.**
 - No central location for spares will be established at this time.
 - Clearly refined agency processes for storing and distributing spares will be outlined in the Customer Interface Document (CID).
 - If any issues arise regarding spares, they will be passed on to Barry Fraser of BayRICS.
- **Discussed the TRuepoint 5200 11 GHz Transciever Concerns.**
 - Reviewed that replacements of the transceivers with corrected U500 component were completed 3rd and 4th quarter of 2009
 - Re-iterated that the SMLA is in place for corrective maintenance support of any failed transceiver device
 - Reiterated that any RMA will be processed as an overnight Advance Replacement
- **Discussed the MLA extension per Barry Fraser.**
 - Rick Wallace and Ali Hirsra will be engaged for extending the service agreement for March 2014.
- **Established a monthly meeting or review of NOC monthly reports with the Key Account Prime and Barry Fraser.**
 - Advised that the new report format will be implemented this quart