

**BayRICS
JOINT POWERS AUTHORITY
BOARD OF DIRECTORS MEETING**

STAFF REPORT

MEETING DATE:

Thursday January 9, 2014

AGENDA ITEM:

Item 5 - BayRICS General Manager Report: January 2014

RECOMMENDATIONS:

Receive and File

SUMMARY/DISCUSSION

Staff activities in December are summarized below.

1. Administration

Staff has completed a revision of the BayRICS Directors Handbook. The Handbook was originally developed in August 2011 for distribution to the original directors and alternates. The Handbook contains key governance documents, background information and reference materials to assist Directors and Alternates with the tasks of overseeing operations of the JPA. Staff will distribute the revised Handbook at the January board meeting.

2. Meetings with Stakeholders

- FirstNet Public Safety Advisory Committee (PSAC): PSAC held a one-day workshop on December 10 at the Federal Law Enforcement Training Center (FLETC) in Glynco, Georgia. Staff was unable to attend, but received information from other PSAC members, including the attached presentation from TJ Kennedy, FirstNet deputy general manager.
- GM Fraser attended two demonstrations of “small cell” LTE technology hosted by equipment manufacturers in San Jose on December 3 and in Santa Clara on December 10. On GM Fraser’s recommendation, both firms have initiated interoperability testing with Public Safety Communications Research (PSCR) in Boulder CO and have been in contact with FirstNet engineers to discuss potential uses of small cell technology for the nationwide network. Small cell applications have great potential to enhance traditional macro cell networks while reducing the costs of filling gaps in coverage, extending indoor coverage and use in deployable “cell on wheels” configurations to expand coverage and capacity during special events or remote incident response.

3. First Responder Network Authority (FirstNet) Meetings and Activities

The FirstNet Board held a meeting on December 17 and took the following actions:

- Approved spectrum leases with the Adams County, Colo., Communications Center (ADCOM 911) and the New Jersey Department of the Treasury;
- Approved an extension until Feb. 24 of lease negotiations with the state of Texas on behalf of Harris County.
- Announced that it was not able to reach agreement with the City of Charlotte, N.C., the State of Mississippi, or BayRICS/Motorola Solutions, Inc. (More information on the denial of the BayRICS spectrum lease is included in the Staff Report for Agenda Item 8);
- Announced that board member Sue Swenson has been named FirstNet vice chair. Ms. Swenson will take on the responsibility of developing better relationships with NTIA and other federal departments, and will lead in the Board's oversight of FirstNet network planning.
- Introduced Ronald Davis, the new Board designee for Attorney General Eric Holder;
- Approved the charters of four standing committees: Governance and Personnel; Finance; Outreach; and Technology and Planning.

Board member Wellington Webb announced that the special review committee that investigated board member Paul Fitzgerald's complaints will be folded into the Governance and Personnel Committee. In October, Chairman Ginn announced that the Commerce Department's Office of the Inspector General would complete the second phase of the Fitzgerald review, which involved ethics and contractor procurement issues.

4. UASI Grants Update

Staff has completed the UASI 2012 reimbursement process for the BayLoop Maintenance and Network Monitoring Agreement, and has secured reimbursement of the costs of the initial 12-month term of the agreement. In addition, staff has informed Aviat that the Authority would exercise the option to extend the BayLoop agreement for an additional 12 months. These contract costs will be reimbursed through UASI 2013 grant funding. The BayRICS Board authorized this contract extension at its meeting in November 2013.

Also, as authorized by the Board, staff submitted two proposals for funding for UASI 2014 grants for (1) a third year of BayLoop maintenance services and (2) funding to continue regional P25 voice coordination efforts initiated this year by San Mateo County. Both proposals will be reviewed by the UASI Advisory Group later this month.

5. BayRICS Financial Report

BayRICS Authority revenue and expense report through December 31, 2013 has been provided on the following page.