

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services
4985 Broder Blvd, Dublin, CA 94568
Room 1013

Thursday January 16, 2014, 1:30 PM

DRAFT MINUTES

Documents Available at: www.BayRICS.net

1) CALL TO ORDER

ROLL CALL

The meeting was called to order and roll call conducted by Chair Michelle Geddes @ 1:30PM.

Shelly Nelson	Marin County	PRESENT
Dennis Smiley	Sonoma County	PRESENT
Steve Dupre	San Mateo County	PRESENT
Michelle Geddes (Chair)	City and County of San Francisco	PRESENT
Vacant	South Bay	
Mark Anderson	Santa Clara County	PRESENT
Ahsan Baig (Vice-Chair)	City of Oakland	
Tim Stuart (Secretary)	EBRCSA	PRESENT
John Lemmon	State of California	PRESENT

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

No comment from the general public

- 3) APPROVAL OF AGENDA:** The TAC will review the agenda for the January 16, 2014 meeting.

Recommended Action: Approve agenda.

MOTION TO APPROVE BY MEMBER NELSON, SECOND BY MEMBER DUPRE.

MOTION PASSED 6-0 WITH 1 MEMBER NOT PRESENT.

- 4) APPROVAL OF MINUTES:** (*Action item*) The TAC will review and may approve the minutes from the November 21, 2013 TAC meeting.

Recommended Action: Approve minutes.

MOTION TO APPROVE BY MEMBER NELSON, SECOND BY MEMBER SMILEY.

MOTION PASSED 6-0 WITH 1 MEMBER NOT PRESENT.

Supporting Document(s):

Item 4 – TAC Meeting Draft Minutes 11-12-13.pdf

- 5) **GENERAL MANAGER’S REPORT:** (*Discussion*) The BayRICS General Manager Barry Fraser will provide a report on any pertinent information from the most recent BayRICS JPA meeting, including conclusion of FirstNet spectrum lease negotiations and termination of BTOP grant. The GM will also report on any relevant activities of the FirstNet Public Safety Advisory Committee (PSAC), California First Responder Network (CalFRN) Board and other groups, and will provide any additional information and announcements related to regional interoperability.

Recommended Action: Accept Report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE BAYRICS JPA MEETING, INCLUDING CONCLUSION OF FIRSTNET SPECTRUM LEASE NEGOTIATIONS AND TERMINATION OF BTOP GRANT.

Supporting Documents:

September PSAC Meeting Notes.pdf

December PSAC Meeting Presentation.pdf

- 6) **BAYRICS STRATEGIC PLANNING** (*Discussion and Possible Action*): At its January 9, 2013 meeting, the BayRICS Board established an ad hoc committee to develop a strategic plan for the JPA in light of the BayWEB project termination. The TAC will hear a brief report on the goals of that Committee and discuss ways in which the TAC can assist the Committee by providing technical support and recommendations.

Recommended Action: Accept Report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE ESTABLISHMENT OF AN AD HOC COMMITTEE TO DEVELOP A STRATEGIC PLAN FOR THE JPA.

- 7) **BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING:** (*Discussion and Possible Action*) Staff will

provide a report on the status of current planning and development of scope of work for P25 systems coordination and a brief report on status of BayRICS proposals for UASI 2014 grant funding for regional voice coordination. **TAC members will be invited to attend the UASI Advisory Group meeting to evaluate these proposals on January 23, 2014 from 10-Noon at the Dublin OES.**

Recommended Action: Direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON PLANNING AND DEVELOPMENT OF SCOPE OF WORK FOR P25 SYSTEMS AND BAYRICS PROPOSALS FOR THE UASI 2014 GRANT. TAC WORKED ON THE TAC INTEROPERABILITY TASK MATRIX.

Supporting Documents:

Interoperability Task Matrix.doc

Support Letters.pdf

8) BAYLOOP AD-HOC (BAC) COMMITTEE UPDATE: *(Discussion and Possible Action)*

Staff will provide an update on BayLoop maintenance and monitoring, system optimization and proposed next steps for increasing network usage. TAC will also discuss the future role of BayLoop for BayRICS strategic planning purposes.

Recommended Action: Accept report and direct staff to take specific actions related to this agenda item.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT REGARDING BAYLOOP MAINTENANCE AND MONITORING, SYSTEM OPTIMIZATION AND NEXT STEPS FOR INCREASING BAYLOOP NETWORK USAGE. TAC WORKED ON THE TAC INTEROPERABILITY TASK MATRIX.

9) PROPOSAL TO APPOINT ALTERNATE MEMBERS TO THE TAC AND MAKE RECOMMENDATIONS TO FILL TAC SOUTH BAY MEMBER VACANCY:

(Discussion and Possible Action Item) At its May 2013 meeting, the BayRICS Board of Directors approved the appointment of alternate members to the Technical Advisory Committee to help the TAC achieve a quorum for its regular meetings. At the August 15, 2013 meeting TAC members indicated interest in identifying and recommending suitable candidates to fill the vacancy on TAC representing the South Bay. Staff recommends that TAC develop a list of recommended alternate members and recommendations to fill the primary South Bay member vacancy to present to the Board for approval at the next meeting.

Recommended Action: Develop a list of alternate TAC members and South Bay member, and make recommendations to the BayRICS Board.

ITEM DEFERRED TO A FUTURE MEETING. NO ACTION TAKEN.

10) NEW ITEMS FOR NEXT MEETING: (*Discussion*) Committee members may offer any new items to be added to the agenda at the next TAC meeting.

No new items for next meeting.

11) FUTURE MEETING DATE

Thursday February 20, 2014 @ 1:30 pm
Alameda County Office of Emergency Services
4985 Broder Blvd
Dublin CA 94568

12) ADJOURNMENT

MEETING ADJOURNED @ 3:40 PM

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.

Disability Access

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