

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

AlamedaCounty Office of Emergency Services
4985 Broder Blvd, Dublin, CA94568
Room 1013

Thursday May 16, 2013, 1:30 PM

Minutes

Documents Available at: www.BayRICS.net

**1) CALL TO ORDER
ROLL CALL**

Shelly Nelson	Marin County	Present
Dennis Smiley	Sonoma County	
Steve Dupre (Acting Secretary)	San Mateo County	Present
Michelle Geddes (Vice Chair)	City and County of San Francisco	
Mike Milas	Silicon Valley Regional Interoperability Authority (SVRIA)	Present
Mark Anderson	Santa Clara County	Present
Ahsan Baig (Chair)	City of Oakland	Present
Tim Stuart(Secretary)	EBRCSA	
John Lemmon	State of California	Present

The meeting was called to order and roll call conducted by Chair Ahsan Baig at 1:40 PM.

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

Public Comment: No public comment

- 3) APPROVAL OF AGENDA:** The TAC reviewed the agenda for the May 16, 2013 meeting.

There were no comments or changes.

- 4) APPROVAL OF MINUTES:** (*Action item*) The TAC reviewed the minutes from the April 18, 2013 TAC meeting.

Motion to approve minutes: Shelly Nelson

Second: Steve Dupre

Action: Approved 6-0

Item 4 – TAC Meeting Draft Minutes 4-18-13.pdf

5) MEASUREMENT AND METRICS FOR UASI CORE CAPABILITIES

ASSESSMENT: (*Discussion Item - Time Certain 1:45 PM*) Josh Filler gave an update to the TAC via conference call on the Bay Area UASI project to develop measures and metrics for interoperable communications core capabilities.

Mr. Filler and the TAC members discussed the proposed draft metrics document. There was discussion related to what the intended goal of the document was and whether TAC was the appropriate group to comment on all of the areas include in the document. Some clarification was provided by Mr. Filler indicating that document should be a seen as a form of Gap Analysis. He is looking for TAC to add or delete criteria as it is applicable.

Action: TAC will review the Core Capabilities Assessment and provide comments. TAC members will provide responses to Josh and Barry by 5/31/13.

Public Comment: None

Supporting Documents:

Item 5 –Operational Communications Core Capabilities Matrix.pdf

- 6) BAYRICS JPA REPORT:** (*Discussion item*) The BayRICS General Manager provided a report on pertinent information from the last BayRICS JPA meeting, status of major projects, and the actions of the FCC, NTIA, FirstNet Board and other federal agencies regarding public safety spectrum, and an update on FirstNet Spectrum Lease negotiations.

Action: Report Accepted

Public Comment: None

- 7) SPECTRUM LEASE WITH FIRSTNET:** (*Discussion and Possible Action Item*)On February 12, 2013 the FirstNet Board adopted a resolution authorizing FirstNet to enter into spectrum lease negotiations with BayRICS. Obtaining a spectrum lease is the necessary first step to lifting the BTOP funding suspension to allow the BayWEB project to continue. Staff provided a report on the status of these negotiations and the proposed terms and conditions of the lease agreement. TAC may review the terms and conditions of the lease and develop recommendations to the BayRICS Board or take other action on this matter.

Action: Report Accepted. The Draft lease was not available yet for review

Public Comment: None

Supporting Documents:

Item 7–FirstNet Spectrum Manager Lease Agreement Report.pdf

- 8) BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING AND FUNDING:** (*Discussion and Possible Action*) The BayRICS

Board has directed staff to develop a high level report to assess the regional P25 interoperable communications projects, the potential role of the JPA in regional planning and the costs to the JPA of taking on a greater role in regional voice communications initiatives. The BayRICS Board approved the report at the May 9 meeting and directed staff and TAC to distribute the Report to Bay Area stakeholders and the UASI Advisory Group. TAC may establish an ad hoc committee to present this report to the Advisory Group at its next meeting and to take other actions to distribute this report to Bay Area stakeholders. The Advisory Group's next scheduled meetings are May 23 and June 27.

Shelley Nelson moved that TAC Chair establish ad hoc committee to develop a presentation for the UASI Advisory Group related to the assessment of regional interoperability highlighting the gaps in voice communications. Targeted date of the presentation is 6/27/13

Second: John Lemon

Action: approved 6-0

Supporting Documents:

Item 8– Final Bay Area Voice Communications Report.pdf

- 9) BAYLOOP AD-HOC (BAC) COMMITTEE UPDATE:** *(Discussion and Possible Action)* BayRICS staff and BAC will provide a report on the status of the BayLoop Maintenance and Monitoring services. Staff will recommend that an ad hoc subcommittee be formed to develop standard operating procedures for bringing regional applications onto the network.

Chair Ahsan Baig moved to direct staff to schedule a meeting to include TAC members and Aviat to determine best approach and next steps for establishing standards and procedures.

Second: Steve Dupre

Action Approved: 6-0

- 10) PROPOSAL TO APPOINT ALTERNATE MEMBERS TO THE TAC:** *(Discussion and Possible Action Item)* At its May meeting, the BayRICS Board of Directors approved the appointment of alternate members to the Technical Advisory Committee to help the TAC achieve a quorum for its regular meetings. Staff recommends that TAC develop a list of recommended alternate members to present to the Board for approval at the next meeting.

TAC discussed this item and declined to take action, but will continue the discussion at the next meeting.

- 11) NEW ITEMS FOR NEXT MEETING:** *(Discussion)* Committee members may offer any new items to be added to the agenda at the next TAC meeting.

None.

12) FUTURE MEETING DATE

Thursday June 20, 2013 @ 1:30 pm
Alameda County Office of Emergency Services
4985 Broder Blvd
DublinCA94568

13) ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA94568 during normal business hours.

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