

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services
4985 Broder Blvd, Dublin, CA 94568
Room 1013

Thursday July 17, 2014, 1:30 PM

DRAFT MINUTES

Documents Available at: www.BayRICS.net

1) CALL TO ORDER

ROLL CALL

The meeting was called to order and roll call conducted by Chair Michelle Geddes at 1:30 PM.

Shelly Nelson	Marin County	PRESENT
Dennis Smiley	Sonoma County	
Tom Meyers	San Mateo County	PRESENT
Michelle Geddes (Chair)	City and County of San Francisco	PRESENT
Vacant	South Bay	
Mark Anderson	Santa Clara County	PRESENT
Ahsan Baig (Vice-Chair)	City of Oakland	PRESENT Joined at 1:50 PM
Tim Stuart (Secretary)	EBRCSA	PRESENT
John Lemmon	State of California	PRESENT

- 2) GENERAL PUBLIC COMMENT:** Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

NO COMMENT FROM THE GENERAL PUBLIC

- 3) APPROVAL OF AGENDA:** The TAC will review the agenda for the July 17, 2014 meeting.

**MOTION TO APPROVE BY MEMBER NELSON, SECOND BY MEMBER ANDERSON.
MOTION CARRIED UNANIMOUSLY.**

- 4) **APPROVAL OF MINUTES:** (*Action item*) The TAC will review and may approve the minutes from the April 17, 2014 TAC meeting.

**MOTION TO APPROVE MINUTES BY MEMBER NELSON, SECOND BY MEMBER MEYERS
MOTION CARRIED UNANIMOUSLY.**

- 5) **RESOLUTION OF COMMENDATION TO STEVE DUPRE FOR OUTSTANDING SERVICE AS CHARTER MEMBER AND FIRST CHAIRPERSON OF THE BayRICS TECHNICAL ADVISORY COMMITTEE** [This Item continued from May 15 TAC Meeting due to lack of quorum] (*Action Item*)

**MOTION TO APPROVE BY MEMBER MEYERS, SECOND BY SHELLY NELSON.
MOTION CARRIED UNANIMOUSLY.**

- 6) **GENERAL MANAGER'S REPORT:** (*Discussion*) BayRICS General Manager Barry Fraser will provide a report on any relevant updates and activities of the BayRICS Board, FirstNet Board, Public Safety Advisory Committee (PSAC), California First Responder Network Authority (CalFRN) and any additional information and announcements related to regional interoperability.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE BAYRICS JPA, FIRSTNET PROGRESS AND THE PSAC CONFERENCE.

- 7) **BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING:** (*Discussion and Possible Action*) Staff will provide a report on the status of the planning process for P25 systems coordination and on recent meetings of the P25 System Operators advisory group. Staff will also provide a report and recommendations on Guidelines for System Key Exchange. TAC may review and approve staff recommendations.

STAFF PROVIDED A BRIEF REPORT ON THE P25 SYSTEM OPERATORS WORK GROUP AND THE INTEROPERABILITY GUIDELINES THAT HAVE BEEN DEVELOPED.

**MOTION TO APPROVE STAFF RECOMMENDATIONS TO ENDORSE THE KEY EXCHANGE GUIDELINES AND DIRECT STAFF TO PRESENT THE GUIDELINES TO THE BAYRICS AUTHORITY FOR ENDORSEMENT.
TAC DIRECTS STAFF TO KEEP EXHIBITS TO INTEROPERABILITY GUIDELINES CONFIDENTIAL DUE TO THE SENSITIVITY OF THE DATA IN THOSE EXHIBITS.**

**MOTION BY MEMBER NELSON, SECOND BY MEMBER GEDDES
MOTION CARRIED UNANIMOUSLY
NO PUBLIC COMMENT**

- 8) BAYLOOP USER AGREEMENT AND SECURITY POLICY:** (*Discussion and Possible Action*) At the April 17 meeting, the TAC adopted a BayLoop User Agreement and Security Policy and directed staff to distribute the Policy to the BayLoop advisory group for implementation. Staff will provide a status report on recent meetings of the BayLoop advisory group and implementation of the Agreement. Staff will also report on the status of a request to use BayLoop for WebEOC application, and make recommendations on proposed upgrades to the BayLoop system required to implement the requested application.

TAC DISCUSSED BAYLOOP CONFIGURATION, REQUIREMENTS FOR USING BAYLOOP FOR ETHERNET TRAFFIC AND RELATED COSTS.

- 9) NEW ITEMS FOR NEXT MEETING:** (*Discussion*) Committee members may offer any new items to be added to the agenda at the next TAC meeting.

A. APCO REPORT FROM MEMBER NELSON.

10) FUTURE MEETING DATE

Thursday August 21, 2014 @ 1:30 pm
Alameda County Office of Emergency Services
4985 Broder Blvd
Dublin CA 94568

11) ADJOURNMENT

MEETING WAS ADJOURNED AT 3:10 PM.

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.

Disability Access

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