

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS
SYSTEMS (BayRICS) JOINT POWERS AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Alameda County Office of Emergency Services
4985 Broder Blvd, Dublin, CA 94568
Room 1013

Thursday April 17, 2014, 1:30 PM

DRAFT MINUTES

Documents Available at: www.BayRICS.net

**1) CALL TO ORDER
ROLL CALL**

The meeting will be called to order and roll call conducted by Chair Michelle Geddes.

Richard Chuck	Marin County	PRESENT
Dennis Smiley	Sonoma County	
Tom Meyers	San Mateo County	PRESENT
Michelle Geddes (Chair)	City and County of San Francisco	PRESENT
Vacant		
Mark Anderson	Santa Clara County	
Ahsan Baig (Vice-Chair)	City of Oakland	PRESENT
Tim Stuart (Secretary)	EBRCSA	PRESENT
John Lemmon	State of California	PRESENT

2) GENERAL PUBLIC COMMENT: Members of the public may address the TAC on items within the jurisdiction of the BayRICS JPA Authority.

NO COMMENT FROM THE GENERAL PUBLIC

APPROVAL OF AGENDA: The TAC will review the agenda for the April 17, 2014 meeting.

MOTION TO APPROVE BY MEMBER LEMMON, SECOND BY MEMBER STUART.

MOTION CARRIED UNANIMOUSLY

3) APPROVAL OF MINUTES: (*Action item*) The TAC will review and may approve the minutes from the March 20, 2014 TAC meeting.

MOTION TO APPROVE BY MEMBER LEMMON, SECOND BY MEMBER STUART.

MOTION CARRIED UNANIMOUSLY

Supporting Document(s):

Item 4 – TAC Meeting Draft Minutes 3-20-14.pdf

- 4) **GENERAL MANAGER’S REPORT:** (*Discussion*) BayRICS General Manager Barry Fraser will provide a report on any pertinent information and relevant activities of the BayRICS Planning Committee, Bay Area UASI, FirstNet Board and Public Safety Advisory Committee (PSAC), California First Responder Network Authority (CalFRN) and any additional information and announcements related to regional interoperability.

BAYRICS GM FRASER PROVIDED A BRIEF REPORT ON THE BAYRICS JPA MEETING THE FIRSTNET ROADMAP AND THE FIRSTNET INITIAL STATE CONSULTATION NEXT STEPS

Supporting Documents:

NTIA presentation on SLIGP –

http://www.ntia.doc.gov/files/ntia/publications/firstnet_assn_sligp_briefing_4-2-14_-_final_1.pdf

FirstNet Fact sheets - <http://firstnet.gov/resources>

PSAC Information - <http://firstnet.gov/about/public-safety-advisory-committee>

- 5) **INTERNATIONAL WIRELESS COMMUNICATIONS EXPO (IWCE) REPORT** (*Information Only*) TAC Vice-Chair Ahsan Baig will provide a brief report on the 2014 IWCE conference that took place March 24-28 in Las Vegas NV.

VICE-CHAIR BAIG GAVE A BRIEF REPORT REGARDING THE IWCE EXPO

Recommended Action: Accept Report.

- 6) **BAY AREA REGIONAL INTEROPERABLE VOICE COMMUNICATIONS SYSTEMS PLANNING:** (*Discussion and Possible Action*) Staff will provide a report on the status of the planning process for P25 systems coordination and on the first two meetings of the P25 System Operators Work Group. TAC may review and approve project timelines, proposed dates for work group meetings, meeting goals and proposed agenda topics. TAC will also discuss ways to address immediate needs of system operators currently engaged in deploying subscriber radios.

STAFF PROVIDED A BRIEF REPORT ON THE FIRST MEETING OF THE P25 SYSTEM OPERATORS WORK GROUP, INCLUDING PROPOSED MINOR CHANGES TO THE CURRENT FLEETMAP GUIDE AND REVIEW OF SYSTEM KEY SHARING AGREEMENT. STAFF DIRECTED TO CONDUCT FURTHER RESEARCH ON IMPACT OF PROPOSED FLEETMAP CHANGES AND BRING RECOMMENDATION TO THE MAY 15 TAC MEETING.

- 7) **BAYLOOP USER AGREEMENT AND SECURITY POLICY:** (*Discussion and Possible Action*) At its March 20 meeting, TAC directed staff to work with San Mateo County and CDX Wireless to develop draft BayLoop governance documents for the TAC’s review and

approval. Staff provides the attached BayLoop User Agreement and Security Policy with recommendation that the TAC adopt the policy and distribute it to the BayLoop Working Group for implementation. Staff has scheduled a BayLoop Working Group meeting to discuss the policy for 11:00 AM, Monday April 28, 2014 in Dublin.

STAFF PROVIDED REPORT ON THE DRAFT BAYLOOP USER AGREEMENT.

MOTION BY MICHELLE GEDDES TO HAVE TAC ACCEPT THE AGREEMENT WITH CHANGES PROPOSED BY MARIN COUNTY AND DIRECT STAFF TO PRESENT THE AGREEMENT TO THE BAYLOOP WORKING GROUP AT ITS APRIL 28 MEETING. SECOND BY AHSAN BAIG.

MOTION CARRIED UNANIMOUSLY.

Supporting Documents:

Item 8 -- BayLoop User Agreement and Security Policy

Item 8 – BayLoop FAQ.pdf

- 8) NEW ITEMS FOR NEXT MEETING:** (*Discussion*) Committee members may offer any new items to be added to the agenda at the next TAC meeting.

REQUEST FOR AGENDA ITEM AT THE NEXT TAC MEETING TO DEVELOP A PRESENTATION TO INFORM THE BAYRICS BOARD OF THE STATUS OF ITS CURRENT WORK AND PROGRESS ON MAJOR INITIATIVES

9) FUTURE MEETING DATE

Thursday May 15, 2014 @ 1:30 pm
Alameda County Office of Emergency Services
4985 Broder Blvd
Dublin CA 94568

10) ADJOURNMENT

MEETING ADJOURNED @ 3:30 pm

If any materials related to an item on this agenda have been distributed to the Committee members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours.

Disability Access

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.