

**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS
JOINT POWERS AUTHORITY**

**Meeting Location: Alameda County Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568**

**Meeting Date: Thursday, June 13, 2013, 1:30 PM
Minutes**

Documents available at: <http://www.BayRICS.net>

1)	<p>CALL TO ORDER ROLL CALL</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;">Director</td><td style="width: 50%;">Alameda County</td><td style="width: 30%;">Dennis Houghtelling</td></tr> <tr><td>Director</td><td>State of California</td><td>Karen Wong (Vice-Chair)</td></tr> <tr><td>Director</td><td>Marin County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Contra Costa County</td><td>Karen Mitchoff</td></tr> <tr><td>Director</td><td>City of Oakland</td><td>Renee Domingo</td></tr> <tr><td>Director</td><td>San Francisco County</td><td>Anne Kronenberg</td></tr> <tr><td>Director</td><td>San Francisco City</td><td>Lyn Tomioka</td></tr> <tr><td>Director</td><td>City of San Jose</td><td>Chris Godley</td></tr> <tr><td>Director</td><td>San Mateo County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Santa Clara County</td><td>Bert Hildebrand</td></tr> <tr><td>Director</td><td>Sonoma County</td><td>Dennis Smiley</td></tr> <tr><td>Director</td><td>South Bay Hub</td><td>Dan Winter</td></tr> <tr><td>Director</td><td>East Bay Hub</td><td><i>Absent</i></td></tr> <tr><td colspan="3" style="text-align: center;"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	Director	Alameda County	Dennis Houghtelling	Director	State of California	Karen Wong (Vice-Chair)	Director	Marin County	<i>Absent</i>	Director	Contra Costa County	Karen Mitchoff	Director	City of Oakland	Renee Domingo	Director	San Francisco County	Anne Kronenberg	Director	San Francisco City	Lyn Tomioka	Director	City of San Jose	Chris Godley	Director	San Mateo County	<i>Absent</i>	Director	Santa Clara County	Bert Hildebrand	Director	Sonoma County	Dennis Smiley	Director	South Bay Hub	Dan Winter	Director	East Bay Hub	<i>Absent</i>	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<i>General Public Comment</i>																																											
2)	<p>GENERAL PUBLIC COMMENT: Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																										
<i>Recurring Business</i>																																											
3)	<p>APPROVAL OF THE AGENDA: Director Anne Kronenberg motioned to approve agenda as written, Director Chris Godley seconded motion. Motion carried unanimously.</p> <p>No public comment.</p>																																										
4)	<p>APPROVAL OF MINUTES: The Authority will review the minutes from the JPA meeting that was held on May 9, 2013.</p>																																										

	<p>Director Anne Kronenberg moved that the May 9, 2013, meeting minutes, be accepted with the necessary changes, Director Lyn Tomioka seconded. Motion carried unanimously.</p>
5)	<p>BAYWEB PROJECT MANAGER’S REPORT: BayRICS General Manager Barry Fraser reported the highlights of FirstNET’s Western States Regional Consultation Workshop held in May.</p> <p>Fraser reported the highlights of the three-day Public Safety Communication Research Broadband Stakeholder Workshop which covered technical and operational planning issues as well as outreach.</p> <p>Fraser reported that the Spectrum Lease is not complete. The draft is expected to be completed at any time. A 30-day extension has been granted to allow review and adoption of the lease.</p> <p>Fraser reported that most BTOP grants are ending later this year, NTIA environmental compliance offices will be closing down by December, 2013. The NTIA wants to ensure that the environmental approvals are complete. General Manager Fraser will be working with site-owning members to check the status of individual sites and to assist with identifying higher-risk sites.</p>
6)	<p>MOTOROLA SOLUTIONS REPORT: Motorola Solutions Representative reiterated that the NTIA environmental compliance offices will be closing in December and that all sites must obtain environmental approvals by then.</p>
7)	<p>STATE OF CALIFORNIA UPDATE ON FIRSTNET: Vice-Chair, Karen Wong, reported State FirstNet activities are moving the Governor’s Office of Emergency Services (formerly Cal-EMA). Vice Chair reported that FirstNET will be scheduling meetings with each state, and that the California meetings should take place July or August, 2013.</p> <p>Vice-Chair Wong reported that FirstNet has submitted clarification to the State for its State and Local Implementation Grant Program (SLIGP) application. The grant should be awarded end of July or early August. The application includes funding for half-time positions for both BayRICS and LA-RICS.</p> <p>Vice Chair Wong reported the Office of Emergency Services will present training engineers on LTE and Broadband technology. BayRICS Members and TAC staff can participate in the training.</p>
8)	<p>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT: The TAC will present a high level assessment on lessons learned from the PSRC Workshop at the next BayRICS meeting.</p>

Old Business	
9)	BAYRICS ANNUAL BUDGET FOR FISCAL YEAR 2013-2014): General Manager, Barry Fraser, submitted the BayRICS 2013-2014 fiscal year budget for approval. Director Anne Kronenberg motioned that the 2013-2014 fiscal year budget be approved as submitted, seconded by Lyn Tomioka. Motion carried unanimously.
New Business	
10)	APPROVAL FOR REIMBURSEMENT OF STAFF TRAVEL EXPENSES: Director Lyn Tomioka motioned to approve transportation and lodging reimbursement for General Manager, Barry Fraser, to speak at the APCO Annual Conference in Anaheim, Director Lee Magowski seconded. Motion carried unanimously.
11)	FUTURE AGENDA ITEMS: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board. None.
12)	FUTURE MEETING DATE Thursday, July 11, 2013 at 1:30 PM Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568
13)	Adjournment

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.