

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS
(BayRICS) JOINT POWERS AUTHORITY**

Meeting Location: Alameda County Sheriff
Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568

Meeting Date: Thursday April 10, 2014, 1:30 PM

REGULAR MEETING MINUTES (DRAFT)

Documents available at: <http://www.BayRICS.net>

1)	<p>CALL TO ORDER</p> <p>ROLL CALL:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20%;">Director</td><td style="width: 50%;">Alameda County</td><td style="width: 30%;">Richard Lucia</td></tr> <tr><td>Director</td><td>State of California</td><td>Karen Wong</td></tr> <tr><td>Director</td><td>Marin County</td><td>Lee Ann Magowski</td></tr> <tr><td>Director</td><td>Contra Costa County</td><td>Candace Anderson</td></tr> <tr><td>Director</td><td>City of Oakland</td><td>Renee Domingo</td></tr> <tr><td>Director</td><td>San Francisco County</td><td>Anne Kronenberg</td></tr> <tr><td>Director</td><td>San Francisco City</td><td>Michael Connolly</td></tr> <tr><td>Director</td><td>City of San Jose</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>San Mateo County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Santa Clara County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Sonoma County</td><td>Dennis Smiley</td></tr> <tr><td>Director</td><td>South Bay Hub</td><td>Dan Winter</td></tr> <tr><td>Director</td><td>East Bay Hub</td><td>Joe Calabrigo</td></tr> <tr><td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	Director	Alameda County	Richard Lucia	Director	State of California	Karen Wong	Director	Marin County	Lee Ann Magowski	Director	Contra Costa County	Candace Anderson	Director	City of Oakland	Renee Domingo	Director	San Francisco County	Anne Kronenberg	Director	San Francisco City	Michael Connolly	Director	City of San Jose	<i>Absent</i>	Director	San Mateo County	<i>Absent</i>	Director	Santa Clara County	<i>Absent</i>	Director	Sonoma County	Dennis Smiley	Director	South Bay Hub	Dan Winter	Director	East Bay Hub	Joe Calabrigo	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<i>General Public Comment</i>																																											
2)	<p>GENERAL PUBLIC COMMENT:</p> <p>Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																										
<i>Recurring Business</i>																																											
3)	<p>APPROVAL OF THE AGENDA:</p> <p>The Board reviewed the agenda for the April 10, 2014, meeting.</p> <p>Director Karen Wong made a motion to accept the agenda as written, Director Lee Ann Magowski seconded. Motion carried unanimously.</p> <p>No public comment.</p>																																										

4)	<p>APPROVAL OF MINUTES:</p> <p>The Board reviewed the minutes from the BayRICS JPA meeting held on January 9, 2014.</p> <p>Director Joe Calabrigo made a motion to accept the minutes as written, Director Karen Wong seconded. Motion carried unanimously.</p> <p>No public comment.</p>
5)	<p>BAYRICS GENERAL MANAGER’S REPORT:</p> <p>BayRICS General Manager Barry Fraser presented a brief report addressing staff activities for the month, including meetings and activities of the California First Responder Network (CalFRN), First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC) and Technical Advisory Committee (TAC), administrative and financial updates, and other news and announcements.</p> <p>Fraser reported that he would like to see BayRICS become an information resource for members and for Bay Area public safety, by adding a blog on the BAYRICS website and a weekly email digest of news articles. He also reported that he and Chair Lucia have reminded FirstNet that BayRICS continues to be interested in any future pilot program opportunities.</p> <p>General Manager Fraser also reported he will be negotiating with Best, Best, and Krieger to modify and extend the BBK contract for legal services.</p> <p>No Public Comment.</p>
6)	<p>STATE OF CALIFORNIA UPDATE ON FIRSTNET:</p> <p>Director Karen Wong reported SLIPG grant funding is available to capture and document the best practices and lessons learned from BayRICS to State of California. Director Wong reported that the NTIA has tentatively concurred that collecting best practices and lessons learned was an appropriate use of the grant funds.</p> <p>Director Karen Wong reported that the State has a hired Science Applications International Corporation (SAIC) as a contractor to help develop plans and to respond to FirstNet for state consultation. A State of California engineer has been assigned to work with the FirstNet board and SAIC.</p> <p>General Manager Barry Fraser reported that CalFRN is working to set up a Technical Advisory Committee. Fraser has recommended Alternate Director and TAC Chair Michelle Geddes as a member of the committee.</p> <p>No public comment.</p>
7)	<p>BayRICS TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT:</p> <p>TAC Chair Michelle Geddes reported on major projects involving the TAC, including BayLoop maintenance and monitoring, Bay Area interoperable voice communications coordination, and updates from regional and national technical working groups. Chair</p>

	<p>Geddes reported that the TAC's top priority at this time is getting radios programmed for interoperable use across regional P25 systems.</p> <p>No public comment.</p>
<p>Old Business</p>	
<p>8)</p>	<p>BAYRICS PLANNING COMMITTEE REPORT AND RECOMMENDATIONS:</p> <p>At the January 9, 2014 meeting, the BayRICS Board established an <i>ad hoc</i> Planning Committee to develop recommendations for a three-to-five year strategic plan for BayRICS, in response to the termination of the BOOM Agreement and Motorola's revocation of the grant for the BayWEB project. General Manager Fraser provided a report on the Committee's work and proposed the following recommendations for the Board's consideration:</p> <ol style="list-style-type: none"> 1) Adopt the Committee's majority recommendation to focus BayRICS efforts on short-term regional communications initiatives and FirstNet planning for the 2014-2015 Fiscal Year, while continuing to assess long term options; 2) Reduce member fees to \$7,000 for 2014-2015; 3) Tap a portion of reserve funds to cover administrative costs, FirstNet planning activities and administration of UASI grants for P25 coordination and BayLoop maintenance through June 30, 2015. <p><u>Public Comment:</u> A representative from Contra Costa Sheriff's Office shared concerns about duplication of efforts; whether BayRICS will be relevant or viable in the next year or two, and that BayRICS may be consuming grant funding that could have been utilized by other counties for other projects.</p> <p>TAC Chair Michelle Geddes reported that BayRICS' value is under-appreciated and there is still a lot of work to be completed by this JPA. She suggested maintaining the JPA because there is important work to do in the next year including the P25 interoperability radio project and BayLoop.</p> <p>Director Anne Kronenberg made a motion to adopt the Committee's majority recommendation to focus BayRICS' efforts on short-term regional communications initiatives and FirstNet planning for the 2014-2015 Fiscal Year, while continuing to assess long-term options; and that staff return to the board in six months with an updated assessment of BayRICS JPA. At the six-month benchmark, the board will evaluate progress and may take additional action regarding the continuation of the JPA. Director Candace Anderson seconded. Motion carried unanimously.</p>

<i>New Business</i>	
9)	<p>BAYRICS ANNUAL BUDGET AND MEMBER FEES FOR 2014-2015:</p> <p>Section 2.04(e) of the JPA Agreement provides that, before the beginning of each Fiscal Year, the Board is responsible for adopting either an annual or a multi-year budget. Based on the Planning Committee’s majority recommendation, staff recommended a proposed budget for Fiscal Year 2014-2015, based on annual fees of \$7,000.00 per member.</p> <p>Director Anne Kronenberg made a motion to adopt the proposed budget for 2014-2015 and set member fees at \$7,000.00 per member, Lee Ann Magowski seconded. Motion carried unanimously.</p> <p>No public comment.</p>
10)	<p>MEMORANDUM OF UNDERSTANDING WITH ALAMEDA COUNTY SHERIFF FOR GENERAL MANAGER:</p> <p>At the May 9, 2013 Board meeting, the Board approved a Memorandum of Understanding (MOU) with Alameda County Sheriff to provide the General Manager’s salary and other specified support costs, with those costs to be reimbursed by BayRICS. The MOU ran for one year, though May 31, 2014. Section 4(a) of the MOU provides that BayRICS has an option to extend the agreement for up to two additional one-year terms. Staff recommended that the Board extend the MOU for one additional year.</p> <p>Director Candace Anderson made a motion to authorize the Chair to notify Alameda County that BayRICS will exercise its option to extend the current MOU for General Manager through May 31, 2015, Director Anne Kronenberg seconded. Motion carried unanimously.</p> <p>No public comment.</p>
11)	<p>GENERAL MANAGER PERFORMANCE REVIEW COMMITTEE:</p> <p>Section 3.03 of the BayRICS Authority Bylaws provides that the Board shall, on an annual basis, establish a committee consisting of the Chair, Vice-Chair, and one additional Director who shall meet to discuss the performance of the General Manager. Staff recommended that the Board establish a Performance Review Committee and direct the committee to complete a performance review of the GM no later than May 31, 2014.</p> <p>Director Dan Winter made a motion to establish the general manager Performance Review Committee. The committee shall be comprised of Director Anne Kronenberg, the Chair and Vice-Chair. The Committee shall complete performance review by May 31, 2014. Second by Director Candace Anderson. Motion carried unanimously.</p> <p>No Public Comment.</p>

12)	<p>ALTERNATE MEMBERS OF THE TECHNICAL ADVISORY COMMITTEE (TAC):</p> <p>General Manager Fraser provided a report on the TAC primary and alternate members, and recommended that the Board approve designated alternates to the TAC.</p> <p>Director Lee Ann Magowski made a motion to approve the recommendations for alternates to serve on BayRICS Technical Advisory Committee in the primary TAC member's absence, Director Dan Winter seconded. Motion carried unanimously.</p> <p>No Public Comment.</p>
13)	<p>FUTURE AGENDA ITEMS:</p> <p>Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p>No items requested.</p>
14)	<p>NEXT REGULAR MEETING DATE:</p> <p>Thursday May 8, 2014 at 1:30 PM Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568</p>
15)	<p><i>Adjournment</i></p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.