

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS
(BayRICS) JOINT POWERS AUTHORITY**

Meeting Location: To protect the public health of our residents, officials, and staff, and aligned with the Governor’s recent Executive Order N-29-20, certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting.

The Board of Directors meeting took place via Zoom, as noted below:

Zoom:

Webinar ID: 820-0004-2205

Webinar Password: 395334

Meeting Date: Thursday November 12, 2020, 12:30 PM

DRAFT MEETING MINUTES
For Review at March 11, 2021, Board Meeting

Call to Order																																					
1)	<p>ROLL CALL:</p> <table border="1"> <tbody> <tr> <td>Director</td> <td>Alameda County</td> <td>Richard Lucia</td> </tr> <tr> <td>Director</td> <td>Marin County</td> <td>Chris Reilly</td> </tr> <tr> <td>Director</td> <td>Contra Costa County</td> <td>Thomas Chalk</td> </tr> <tr> <td>Director</td> <td>City of Oakland</td> <td>Nick Luby</td> </tr> <tr> <td>Director</td> <td>San Francisco County</td> <td>Mike Deely</td> </tr> <tr> <td>Director</td> <td>San Francisco City</td> <td>Michelle Geddes</td> </tr> <tr> <td>Director</td> <td>City of San Jose</td> <td>Steve Forman</td> </tr> <tr> <td>Director</td> <td>San Mateo County</td> <td>Sean Thakkar</td> </tr> <tr> <td>Director</td> <td>Santa Clara County</td> <td>Mike Gokey</td> </tr> <tr> <td>Director</td> <td>Sonoma County</td> <td>Russel Holmes</td> </tr> <tr> <td>Director</td> <td>South Bay Hub</td> <td><i>Absent</i></td> </tr> <tr> <td>Director</td> <td>East Bay Hub</td> <td>Marc Roberts</td> </tr> </tbody> </table> <p><i>Simple majority (currently seven) physically present constitutes a quorum.</i></p>	Director	Alameda County	Richard Lucia	Director	Marin County	Chris Reilly	Director	Contra Costa County	Thomas Chalk	Director	City of Oakland	Nick Luby	Director	San Francisco County	Mike Deely	Director	San Francisco City	Michelle Geddes	Director	City of San Jose	Steve Forman	Director	San Mateo County	Sean Thakkar	Director	Santa Clara County	Mike Gokey	Director	Sonoma County	Russel Holmes	Director	South Bay Hub	<i>Absent</i>	Director	East Bay Hub	Marc Roberts
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General Public Comment																																					
2)	<p>GENERAL PUBLIC COMMENT: Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																				

Recurring Business	
3)	<p>APPROVAL OF THE AGENDA (<i>Action Item</i>): The Board will review and approve the agenda for the November 12, 2020, meeting, and may take action limited to making non-substantive changes.</p> <p>Director Michelle Geddes motioned to approve the agenda for the November 12, 2020 meeting, second by Alternate Mike Deely. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
4)	<p>APPROVAL OF MINUTES (<i>Action Item</i>): The Board will review the minutes from the JPA meeting held on May 14, 2020.</p> <p>Director Mike Gokey motioned to accept the May 14, 2020, meeting minutes, seconded by Director Nick Luby. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
General Manager's Report	
5)	<p>BAYRICS GENERAL MANAGER'S REPORT (<i>Information Item</i>): BayRICS General Manager Corey Reynolds provided a brief report on BayRICS activities and projects, including efforts of the Radio Operators Advisory Group and its working groups, participation in the California First Responders Network (CalFRN) board and the FirstNet Public Safety Advisory Committee (PSAC), and grant-funded projects.</p> <p>No public comment.</p>
New Business	
6)	<p>BAYRICS BOARD OF DIRECTORS CHAIR AND VICE-CHAIR APPOINTMENTS (<i>Action Item</i>): Section 3.01 of the BayRICS JPA Agreement provides that annual elections of Board Chairperson and Vice-Chairperson take place at the first regular meeting of the Fiscal Year. Current Board Chair Richard T. Lucia and current Vice-Chair Michelle Geddes were nominated. No other nominations were made.</p> <p>Director Marc Roberts motioned to approve nominations of Chair Richard T. Lucia and Vice Chair Michelle Geddes, second by Alternate Mike Deely. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>

7)	<p>BAYRICS AUDITED FINANCIAL STATEMENTS (<i>Information Item</i>): Section 3.03 of the BayRICS Joint Powers Agreement requires that the Auditor of the Authority (Alameda County Auditor-Controller) conduct an independent annual audit of the accounts and records of the Authority. The July 1, 2019-June 30, 2020 audit was conducted by Michael R. Banks CPA Accountancy Corporation and completed on November 2, 2020. General Manager Corey Reynolds reviewed the audit report and provided it to Board members for filing.</p> <p>No public comment.</p>
8)	<p>AWARDED AND ANTICIPATED UASI GRANT SUPPORT (<i>Action Item</i>): The BayRICS Authority relies upon UASI grant funding support for some operational expenses and special projects. General Manager Corey Reynolds provided an update on awarded and anticipated UASI grant funding, including an additional \$16,000 to develop a Technology Projects Sustainment Strategy in partnership with the Bay Area UASI Management Team.</p> <p>Director Michelle Geddes motioned to authorize the General Manager to execute a \$6,000 contract with a UC Berkeley Master’s student to lead development of the Technology Projects Sustainment Strategy project, using supplemental UASI funding. Motion was seconded by Director Mike Gokey. Motion carried unanimously, 10-0, as City of San Jose stepped out of the meeting.</p> <p>No public comment.</p>
9)	<p>BAYRICS AUTHORITY FISCAL YEAR (FY) 2020-2021 BUDGET REVISIONS (<i>Action Item</i>): At the May 14, 2020, meeting, the Board approved the Authority’s FY 2020-2021 budget. The Authority’s actual income and expenses will vary slightly from the approved budget, requiring some slight modifications within budget line items, and resulting in a \$4,000 estimated increase in net position at the end of the fiscal year, rather than the originally estimated \$4,000 draw on reserves.</p> <p>Director Michelle Geddes motioned to approve the revised 2020-2021 BayRICS Authority budget, second by Director Mike Gokey. Motion carried unanimously, 10-0, as City of San Jose stepped out of the meeting.</p> <p>No public comment.</p>
10)	<p>BAYRICS BOARD OF DIRECTORS REGULAR MEETING SCHEDULE FOR 2021 (<i>Action Item</i>): The BayRICS JPA Agreement Section 2.06(a) provides that the Board shall establish, by resolution, the date, time and place of all regular meetings. Staff proposed the following 2021 regular meeting schedule for the Board:</p> <ul style="list-style-type: none"> • Thursday March 11, 2021 at 12:30 PM • Thursday June 10, 2021 at 12:30 PM • Thursday September 9, 2021 at 12:30 PM • Thursday November 18, 2021 at 12:30 PM

	<p>All meetings to take place at the Alameda County Office of Emergency Services, Room 1013, 4985 Broder Blvd., Dublin, CA 94568, or via Zoom during the COVID-19 emergency.</p> <p>Director Mark Roberts motioned to adopt a resolution establishing the BayRICS Board of Directors regular meeting schedule for 2021. The motion was seconded by Director Russel Holmes. The motion carried unanimously, 10-0, as City of San Jose stepped out of the meeting.</p>
Guest Presentations	
11)	<p>CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES (CalOES), PUBLIC SAFETY COMMUNICATIONS DIVISION UPDATE <i>(Information Item):</i> Budge Currier, CalOES 9-1-1 Branch Manager and Statewide Interoperability Coordinator, updated the Board on NG-911 progress, the California Radio Interoperable System, and the new California Department of Justice encryption requirements.</p>
Closing	
12)	<p>FUTURE AGENDA ITEMS: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p>No requests from the Board.</p>
13)	<p>NEXT REGULAR MEETING DATE: March 11, 2021 - 12:30 PM</p>
13)	<p>Adjournment</p> <p>Adjourned at 2:08 pm.</p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>.