

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY**

**Meeting Location:** To protect the public health of our residents, officials, and staff, and aligned with the Governor’s recent Executive Order N-29-20, certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting.

The Board of Directors meeting took place via Zoom, as noted below:

**Zoom:**

**Webinar ID: 852-5811-6672**

**Webinar Password: 077182**

**Meeting Date:** Thursday May 14, 2020, 12:30 PM

**DRAFT MEETING MINUTES**  
**For Review at November 12, 2020, Board Meeting**

<b>Call to Order</b>		
<b>1)</b>	<b>ROLL CALL:</b>	
	<b>Director</b>	<b>Alameda County</b>
	<b>Director</b>	<b>Marin County</b>
	<b>Director</b>	<b>Contra Costa County</b>
	<b>Director</b>	<b>City of Oakland</b>
	<b>Director</b>	<b>San Francisco County</b>
	<b>Director</b>	<b>San Francisco City</b>
	<b>Director</b>	<b>City of San Jose</b>
	<b>Director</b>	<b>San Mateo County</b>
	<b>Director</b>	<b>Santa Clara County</b>
	<b>Director</b>	<b>Sonoma County</b>
	<b>Director</b>	<b>South Bay Hub</b>
	<b>Director</b>	<b>East Bay Hub</b>
		<b>Richard Lucia</b>
		<b>Chris Reilly</b>
		<b>Thomas Chalk</b>
		<b>Nick Luby</b>
		<b>Mike Deely</b>
		<i>Absent</i>
		<b>Judi Torrico</b>
		<b>Sean Thakkar</b>
		<b>Mike Gokey</b>
		<b>Russel Holmes</b>
		<b>Jeff Hunter</b>
		<b>Marc Roberts</b>
	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>	
<b>General Public Comment</b>		
<b>2)</b>	<b>GENERAL PUBLIC COMMENT:</b> Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.	
	No public comment.	

<b>Recurring Business</b>	
<b>3)</b>	<p><b>APPROVAL OF THE AGENDA</b> (<i>Action Item</i>): The Board will review and approve the agenda for the May 14, 2020, meeting, and may take action limited to making non-substantive changes.</p> <p>Director Marc Roberts motioned to approve the agenda for May 14, 2020 meeting, second by Director Judi Torrico. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
<b>4)</b>	<p><b>APPROVAL OF MINUTES</b> (<i>Action Item</i>): The Board will review the minutes from the JPA meeting held on February 13, 2020.</p> <p>Director Marc Roberts motioned to accept the February 13, 2020, meeting minutes, with a correction in Section 1, where the Sonoma County Director was mistakenly placed in the South Bay Hub box. The motion was seconded by Director Judi Torrico. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
<b>General Manager's Report</b>	
<b>5)</b>	<p><b>BAYRICS GENERAL MANAGER'S REPORT</b> (<i>Information Item</i>): BayRICS General Manager Corey Reynolds provided a brief report on BayRICS management and administration during the COVID-19 uncertainty, an update on FirstNet in the Region, as well as the activities of the Radio Operators Advisory Group and its working groups.</p> <p>No questions or comments from the Board.</p> <p>No public comment.</p>
<b>New Business</b>	
<b>6)</b>	<p><b>BAYRICS AUTHORITY FISCAL YEAR (FY) 2019-2020 BUDGET REVISIONS</b> (<i>Action Item</i>): At the August 13, 2019, meeting, the Board approved the Authority's FY 2019-2020 budget. The Authority's actual income and expenses varied slightly from the approved budget, requiring some slight modifications within budget line items, but with no change to the bottom-line Authority financial position.</p> <p>Director Marc Roberts motioned to approve the FY 2019-2020 BayRICS Authority budget, second by Director Jeff Hunter. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>

7)	<p><b>BAYRICS AUTHORITY FISCAL YEAR (FY) 2020-2021 BUDGET</b> (<i>Action Item</i>): Since 2015, BayRICS has been operating under a long-term plan that reflected a transition to part-time general manager and limited grant funding support. Based on this plan, the Board previously approved final budgets for FY 2015-2016, 2016-2017 and 2017-2018, 2018-2019, and 2019-2020. Staff has prepared a draft budget for FY 2020-2021, similar in most respects to the previous four years, for the Board’s review and approval.</p> <p>Director Nick Luby motioned to approve the draft FY 2020-2021 BayRICS Authority budget, second by Director Mike Deely. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
8)	<p><b>RENEWAL OF STANDARD SERVICES AGREEMENT FOR GENERAL MANAGER SERVICES</b> (<i>Action Item</i>): At the June 14, 2018, and August 13, 2019, BayRICS Board meetings, the Board approved a standard contract with Corey Reynolds to provide services as General Manager, reflecting the Authority’s long-term plan of a part-time general manager. The contract was designed to align with the Authority’s fiscal year, and as such, is up for renewal.</p> <p>Director Marc Roberts motioned to authorize a one-year contract extension to Mr. Reynolds to continue general management services for BayRICS, with contract terms and conditions consistent with the previous agreement and with an hourly rate consistent with BayRICS FY 2020-2021 budget, second by Director Sean Thakkar. Motion carried unanimously, 11-0.</p> <p>No public comment.</p>
9)	<p><b>APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR GENERAL COUNSEL SERVICES</b> (<i>Action Item</i>): On November 3, 2011, BayRICS approved an agreement with the law firm Best, Best and Krieger (BBK) for various legal services. The Board subsequently approved four amendments to extend the agreement through June 30, 2020. At the February 13, 2020, meeting, the Board directed staff to issue an RFP for legal services. BayRICS released the RFP on its website on April 10, 2020, and sent the RFP directly to six law firms recommended by the Bay Area UASI and LA-RICS. BayRICS received one proposal, from BBK. Per direction from the Board, Board Chair Richard Lucia and General Manager Corey Reynolds reviewed the proposal and recommended the Authority enter into a two-year agreement with BBK, with the option for three additional one-year extensions.</p> <p>Director Jeff Hunter motioned to authorize the Chair to execute a two-year contract with BBK to continue legal services for BayRICS, with a cost not to exceed \$12,000/year, second by Director Judi Torrico. Motion carried unanimously, 11-0.</p>

	No public comment.
<b>Guest Presentations</b>	
<b>10)</b>	<b>VERIZON PUBLIC SAFETY TECHNOLOGY BRIEFING</b> ( <i>Information Item</i> ): Robert DeRosa, Public Sector Manager at Verizon, briefed the Board on Verizon's public safety communications offerings.
<b>Closing</b>	
<b>11)</b>	<b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.  No requests from the Board.
<b>12)</b>	<b>NEXT REGULAR MEETING DATE:</b> August 13, 2020 - 12:30 PM
<b>13)</b>	<b>Adjournment</b>  Adjourned at 1:47 pm.

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>.