

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS
(BayRICS) JOINT POWERS AUTHORITY**

Meeting Location: Alameda County Sheriff
Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568

Meeting Date: Thursday January 8, 2015, 1:30 PM

MEETING MINUTES (Draft)

Documents available at: <http://www.BayRICS.net>

1)	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <table border="1" data-bbox="386 787 1421 1281"> <tr><td>Director</td><td>Alameda County</td><td>Richard Lucia</td></tr> <tr><td>Director</td><td>State of California</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Marin County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Contra Costa County</td><td>Candace Anderson</td></tr> <tr><td>Director</td><td>City of Oakland</td><td>Ahsan Baig</td></tr> <tr><td>Director</td><td>San Francisco County</td><td>Anne Kronenberg</td></tr> <tr><td>Director</td><td>San Francisco City</td><td>Michael Connelly</td></tr> <tr><td>Director</td><td>City of San Jose</td><td>Jeff Blau</td></tr> <tr><td>Director</td><td>San Mateo County</td><td>Chris Flatmoe</td></tr> <tr><td>Director</td><td>Santa Clara County</td><td>Bert Hildebrand</td></tr> <tr><td>Director</td><td>Sonoma County</td><td>Dennis Smiley</td></tr> <tr><td>Director</td><td>South Bay Hub</td><td>Dan Winter</td></tr> <tr><td>Director</td><td>East Bay Hub</td><td>Marc Roberts</td></tr> <tr><td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	Director	Alameda County	Richard Lucia	Director	State of California	<i>Absent</i>	Director	Marin County	<i>Absent</i>	Director	Contra Costa County	Candace Anderson	Director	City of Oakland	Ahsan Baig	Director	San Francisco County	Anne Kronenberg	Director	San Francisco City	Michael Connelly	Director	City of San Jose	Jeff Blau	Director	San Mateo County	Chris Flatmoe	Director	Santa Clara County	Bert Hildebrand	Director	Sonoma County	Dennis Smiley	Director	South Bay Hub	Dan Winter	Director	East Bay Hub	Marc Roberts	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<i>General Public Comment</i>																																											
2)	<p>GENERAL PUBLIC COMMENT: Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																										
<i>Recurring Business</i>																																											
3)	<p>APPROVAL OF THE AGENDA:</p> <p>Director Anne Kronenberg motioned to accept the agenda as written, seconded by Director Candace Anderson. Motion carried unanimously with all members present voting Aye.</p> <p>No public comment.</p>																																										

4)	<p>APPROVAL OF MINUTES: The Board reviewed the minutes from the JPA meeting that was held on August 14, 2014.</p> <p>Director Bert Hildebrand motioned to accept the minutes as written, Candace Anderson seconded. Motion carried unanimously with all members present voting Aye.</p> <p>No public comment.</p>
5)	<p>BAYRICS GENERAL MANAGER'S REPORT: BayRICS General Manager Barry Fraser reported on progress on BayRICS strategic plan initiatives, and on the meetings and activities of the First Responder Network Authority (FirstNet), Public Safety Advisory Committee (PSAC), California First Responder Network (CalFRN), and BayRICS Advisory Groups. GM Fraser also reported on BayRICS administrative and financial updates, and related news and announcements.</p> <p>General Manager (GM) Barry Fraser introduced the new directors of BayRICS JPA. The City of Oakland has appointed Director Ahsan Baig and Oakland Fire department Captain Nick Lubby as the Alternate Director. City of San Jose Director Jeff Blau has replaced former Director Michelle McGurk and Marc Roberts has assumed the position of Eastbay Hub Director and Joe Calabrigo will assume the Alternate role.</p> <p>GM Fraser announced that FPPC 700 forms are due by April 1, 2015. GM Fraser asked that each director and alternate submit a completed form with original signature to the BayRICS office no later than April 1, 2015.</p> <p>GM Fraser reported that the Alameda County Auditor's office has developed new monthly budget reports to better reflect BayRICS' financial picture. GM Fraser reported that the audit for FY 2013-2014 is nearly complete. GM Fraser reported that the BayLoop maintenance and monitoring project is complete, with all UASI 13 grant funds spent and accounted for.</p> <p>GM Fraser reported the BayRICS focus since the last BayRICS meeting has been on meetings and communications with FirstNet, PSAC, CalFRN, and NPSTC Control Working Group to share the Bay Area's lessons learned regarding public safety interoperability, stakeholder outreach and support, hardened smart phones and network infrastructure, local control and priority/preemption. GM Fraser reported that as FirstNet builds the network, concerns are identified related to identity, credentials, management, and the priority, quality and resiliency of the FirstNet network, and that the focus of the above meetings has been on addressing local control issues related to those concerns.</p> <p>For the P25 operators' advisory group, GM Fraser reported the focus is on outreach and training for mutual aid communications exercise, possibly in conjunction with Urban Shield testing the various P-25 systems.</p>
6)	<p>STATE OF CALIFORNIA UPDATE ON FIRSTNET: The Board heard a brief report from Director Karen Wong (via teleconference) on planning efforts related to FirstNet and the California First Responder Network (CalFRN).</p> <p>Director Karen Wong reported five Town Hall meetings have been conducted with two additional meetings planned, one tentatively scheduled early in March and one focused</p>

	<p>toward state and federal partners to gather their input. One of FirstNet's primary concerns has been on how to ensure availability of service in rural areas.</p> <p>Director Wong also reported that the State Consultation Checklist has been completed and was going through the review process.</p>
7)	<p>BayRICS TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT: GM Fraser reported that many of the TAC activities have already been reported out in the GM report, and therefore a full TAC report will be deferred until the next BayRICS meeting.</p>
<i>New Business</i>	
8)	<p>BayRICS FISCAL YEAR 2015-2016 BUDGET PLANNING:</p> <p>GM Barry Fraser reported the JPA currently has projected \$210,000 to \$230,000 in reserves at the end of the FY, and requested feedback from directors in planning the budget for next year. GM Fraser described the following options for consideration, (1) close BayRICS JPA and return the assets, (2) continue the current structure in which the funds will exhaust in 12 to 18 months, (3) reducing costs by affording the GM to work part-time, and (4) obtaining some grant funding from UASI to fill in the funding gap. GM Fraser also explained that any combination of the above options is possible.</p> <p>Several Directors stated opinions that the current member annual fee rate should be maintained, and that option #1 (close-out) should be dropped from consideration. GM Fraser will use the Board's input to develop a draft Fiscal Year 2015-2016 budget, to be presented for Board's review at the April 2015 Board meeting</p> <p>No public comment.</p>
9)	<p>CONTINUATION OF BAYLOOP SUPPORT: (Action Item) BayLoop is a digital microwave network connecting eight Bay Area Counties with equipment located on 18 different sites throughout the Bay Area and extending to Sacramento. BayRICS originally reserved capacity on BayLoop to be used as backhaul connectivity for the BayWEB data network. The Board previously authorized agreements for maintenance and monitoring to support BayLoop, and approved a UASI 2014 grant to fund the continuation of maintenance and monitoring services through 2015.</p> <p>Subsequent to those approvals, the BayWEB project ended. Staff established an advisory group to investigate new uses for BayLoop, but currently BayLoop's regional capacity remains underutilized. GM Barry Fraser reported given these changes in circumstances, staff seeks board authorization to continue support for BayLoop in 2015 and beyond, as additional uses of the network are developed.</p> <p>The annual cost for maintenance alone is \$220,000, with an additional \$300,000 in equipment costs required to make the network fully functional. The Board directed staff to complete additional research before making any decisions related to support of the extension of BayLoop maintenance and monitoring agreement.</p>
10)	<p>2015 REGULAR MEETING SCHEDULE: BayRICS Chair will establish a regular meeting schedule of the Board for 2015.</p> <p>General Manager Barry Fraser reported that the BayRICS bylaws allow the Chair to set</p>

	the meeting dates for the JPA. He will recommend that the Chair set a quarterly meeting schedule (January 8, 2015, April 9, 2015, July 9, 2015, and October 8, 2015). No public comment.
11)	FUTURE AGENDA ITEMS: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board. No public comment.
12)	<i>Adjournment</i>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.