

**BAY AREA REGIONAL COMMUNICATIONS INTEROPERABILITY SYSTEMS
JOINT POWERS AUTHORITY**

**Meeting Location: Alameda County Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568**

Meeting Date: Thursday, July 11, 2013, 1:30 PM

Meeting Minutes (Draft)

Documents available at: <http://www.BayRICS.net>

1)	<p>CALL TO ORDER ROLL CALL</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Director</td><td>Alameda County</td><td>Chair Rich Lucia</td></tr> <tr><td>Director</td><td>State of California</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Marin County</td><td><i>Absent</i></td></tr> <tr><td>Director</td><td>Contra Costa County</td><td>Karen Mitchoff</td></tr> <tr><td>Director</td><td>City of Oakland</td><td>Renee Domingo</td></tr> <tr><td>Director</td><td>San Francisco County</td><td>Michelle Geddes</td></tr> <tr><td>Director</td><td>San Francisco City</td><td>Lyn Tomioka</td></tr> <tr><td>Director</td><td>City of San Jose</td><td>Chris Godley</td></tr> <tr><td>Director</td><td>San Mateo County</td><td>Chris Flatmoe</td></tr> <tr><td>Director</td><td>Santa Clara County</td><td>Bert Hildebrand</td></tr> <tr><td>Director</td><td>Sonoma County</td><td>Justin Riedel</td></tr> <tr><td>Director</td><td>South Bay Hub</td><td>Dan Winter</td></tr> <tr><td>Director</td><td>East Bay Hub</td><td>Joni Pattillo</td></tr> <tr><td colspan="3" style="text-align: center;"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	Director	Alameda County	Chair Rich Lucia	Director	State of California	<i>Absent</i>	Director	Marin County	<i>Absent</i>	Director	Contra Costa County	Karen Mitchoff	Director	City of Oakland	Renee Domingo	Director	San Francisco County	Michelle Geddes	Director	San Francisco City	Lyn Tomioka	Director	City of San Jose	Chris Godley	Director	San Mateo County	Chris Flatmoe	Director	Santa Clara County	Bert Hildebrand	Director	Sonoma County	Justin Riedel	Director	South Bay Hub	Dan Winter	Director	East Bay Hub	Joni Pattillo	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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General Public Comment																																											
2)	<p>GENERAL PUBLIC COMMENT: Members of the public may address the Approval Authority on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																										
Recurring Business																																											
3)	<p>APPROVAL OF THE AGENDA: The Authority will review the agenda for the July 11, 2013, meeting and may take action to make non-substantive changes.</p> <p>Director Lyn Tomioka motioned to approve agenda as written, Director Joni Pattillo seconded. Motioned carried unanimously.</p> <p>No public comment.</p>																																										

4)	<p>APPROVAL OF MINUTES: The Authority will review the minutes from the JPA meeting that was held on June 13, 2013.</p> <p>Director Lyn Tomioka motioned that the June 13, 2013, minutes be accepted as written, Director Renee Domingo seconded. Motioned carried unanimously.</p>
5)	<p>BAYWEB GENERAL MANAGER’S REPORT: General Manager, Barry Fraser, provided a written report to the Board. At the meeting, Fraser described highlights of this report and answered questions. Fraser reported that both NTIA and FirstNet are reviewing status of BayWEB site approvals, particularly environmental review. A site checklist tool has been developed to track benchmarks and milestones for sites in each jurisdiction. The checklist will be distributed to members soon. Fraser stated that he will monitor site status and may enlist directors to facilitate the review and approval process.</p> <p>Fraser reported that the City of Charlotte, North Carolina contacted BayRICS staff to explore the feasibility of pooled procurement of user devices to encourage volume pricing.</p> <p>Staff has conducted a number of meetings with stakeholders to update and inform them about the status of the BayWEB project.</p> <p>The BayRICS unaudited financial report for Fiscal Year 2012-2013 shows a balance of approximately \$375K in cash reserves. This balance will be carried over to the current Fiscal Year and reserved for future uses.</p>
6)	<p>MOTOROLA SOLUTIONS REPORT: The Spectrum Lease is close to being signed. Once the lease is executed, Motorola will notify NTIA to request lifting the partial suspension. It is expected that the suspension will be lifted no later than September 30, 2013, and possibly sooner.</p>
7)	<p>STATE OF CALIFORNIA UPDATE ON FIRSTNET: The State report is deferred until next meeting.</p>
8)	<p>TECHNICAL ADVISORY COMMITTEE (TAC) STANDING REPORT: General Manager, Fraser, reported the TAC took action to send the Spectrum Lease to the Board for further review and comment. The vendor for BayLoop maintenance and monitoring services will attend the next TAC meeting to give a status on the maintenance and monitoring agreement and the next steps to test applications on the network.</p> <p>Once FirstNet begins monitoring our build out and coordinating key learning conditions, there may be opportunities for TAC engineers to work with the FirstNET engineers. The TAC will discuss the need and opportunities for working with FirstNet at its August 18, meeting.</p>

Old Business

9)	<p>SPECTRUM LEASE WITH FIRST RESPONDER NETWORK AUTHORITY (FIRSTNET): General Manager Barry Fraser presented a written report and draft Spectrum Manager Lease Agreement between the Authority and FirstNet. Fraser described the proposed terms and conditions of the Lease and answered questions from Directors. Fraser explained that there may be requests for changes from FirstNet and that he would confer with the Chair to review any changes before executing the Lease.</p> <p>Director Joni Pattillo motioned to (1) delegate authority to the BayRICS General Manager, Barry Fraser, to execute the Spectrum Manager Lease Agreement with FirstNet, in substantially similar form to the attached agreement; and (2) to delegate authority to the BayRICS General Manager, after consultation with the BayRICS Chair, to execute amendments to the Spectrum Manager Lease Agreement that do not substantially change the agreement terms, Director Lyn Tomioka seconded. Motioned carried unanimously.</p> <p style="padding-left: 40px;">For: 11 Against: 0 Absent: 2</p> <p>No public comment.</p>
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New Business

10)	<p>ELECTION OF OFFICERS: Director Karen Mitchoff motioned to retain the current Chair and Vice-Chair for 2013-2014, and Joni Pattillo seconded motion. Motion carried unanimously.</p> <p>No public comment.</p>
11)	<p>FUTURE AGENDA ITEMS: Request to staff to provide a report on status of BART negotiations remaining open items.</p> <p>No public comment.</p>
12)	<p>FUTURE MEETING DATE:</p> <p>The August regular meeting (August 8) may be cancelled at the call of the Chair. If so, the next regular meeting will be:</p> <p style="padding-left: 40px;">Thursday, September 12, 2013 at 1:30 PM Alameda County Office of Emergency Services 4985 Broder Blvd., Dublin, CA 94568</p>
13)	<p><i>Adjournment</i></p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours. Or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.