

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS  
(BayRICS) JOINT POWERS AUTHORITY**

**Meeting Location:** Alameda County Sheriff  
Office of Emergency Services  
4985 Broder Blvd, Room 1013  
Dublin, CA 94568

**Meeting Date:** Thursday June 14, 2018, 12:30 PM

**MEETING MINUTES**

*Documents available at: <http://www.BayRICS.net>*

1)	<p><b>CALL TO ORDER</b> <b>ROLL CALL</b></p> <table border="1" data-bbox="397 697 1435 1201"> <tr><td><b>Director</b></td><td><b>Alameda County</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>Marin County</b></td><td><b>Lee Ann Magoski</b></td></tr> <tr><td><b>Director</b></td><td><b>Contra Costa County</b></td><td><b>Chris Simmons</b></td></tr> <tr><td><b>Director</b></td><td><b>City of Oakland</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>San Francisco County</b></td><td><b>Anne Kronenberg</b></td></tr> <tr><td><b>Director</b></td><td><b>San Francisco City</b></td><td><b>Michael Deely</b></td></tr> <tr><td><b>Director</b></td><td><b>City of San Jose</b></td><td><b>Charlotte Endicott (late)</b></td></tr> <tr><td><b>Director</b></td><td><b>San Mateo County</b></td><td><b>Jon Walton</b></td></tr> <tr><td><b>Director</b></td><td><b>Santa Clara County</b></td><td><b>Klaus Topbjerg</b></td></tr> <tr><td><b>Director</b></td><td><b>Sonoma County</b></td><td><b>Vince Hurst (late)</b></td></tr> <tr><td><b>Director</b></td><td><b>South Bay Hub</b></td><td><i>Absent</i></td></tr> <tr><td><b>Director</b></td><td><b>East Bay Hub</b></td><td><b>Marc Roberts</b></td></tr> <tr><td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td></tr> </table>	<b>Director</b>	<b>Alameda County</b>	<i>Absent</i>	<b>Director</b>	<b>Marin County</b>	<b>Lee Ann Magoski</b>	<b>Director</b>	<b>Contra Costa County</b>	<b>Chris Simmons</b>	<b>Director</b>	<b>City of Oakland</b>	<i>Absent</i>	<b>Director</b>	<b>San Francisco County</b>	<b>Anne Kronenberg</b>	<b>Director</b>	<b>San Francisco City</b>	<b>Michael Deely</b>	<b>Director</b>	<b>City of San Jose</b>	<b>Charlotte Endicott (late)</b>	<b>Director</b>	<b>San Mateo County</b>	<b>Jon Walton</b>	<b>Director</b>	<b>Santa Clara County</b>	<b>Klaus Topbjerg</b>	<b>Director</b>	<b>Sonoma County</b>	<b>Vince Hurst (late)</b>	<b>Director</b>	<b>South Bay Hub</b>	<i>Absent</i>	<b>Director</b>	<b>East Bay Hub</b>	<b>Marc Roberts</b>	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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<b>General Public Comment</b>																																								
2)	<p><b>GENERAL PUBLIC COMMENT:</b> Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																							
<b>Recurring Business</b>																																								
3)	<p><b>APPROVAL OF THE AGENDA:</b> The Board will review and approve the agenda for the June 14, 2018 meeting, and may take action limited to making non-substantive changes.</p> <p>Director Lee Ann Magoski motioned to approve Agenda, second by Director Jon Walton. Motion carried unanimously.</p> <p>No public comment.</p>																																							

4)	<p><b>APPROVAL OF MINUTES:</b> The Board will review the minutes from the JPA meeting held on April 12, 2018.</p> <p>Director Marc Roberts motioned to approve meeting minutes, second by Director Anne Kronenberg. Motion carried unanimously.</p> <p>No public comment.</p>
<b>New Business</b>	
5)	<p><b>BAYRICS GENERAL MANAGER SEARCH AND CONSIDERATION OF EXECUTION OF AGREEMENT FOR GENERAL MANAGER WITH MR. COREY REYNOLDS</b> (<i>Action Item</i>): At the April 14, 2018 Board meeting, General Manager Barry Fraser announced that he would retire as General Manager of the JPA, after the appointment of a new General Manager and subsequent transition period. The Board directed staff to solicit letters of interest for a new General Manager. GM Fraser established an <i>ad hoc</i> committee of three Directors to review any letters submitted and provide findings and recommendations for the full Board’s consideration.</p> <p>BayRICS received one letter of interest, from Corey Reynolds. The committee, after comprehensive review, recommends that the Board authorize the Chair to execute a one-year contract with Mr. Reynolds for general management services for BayRICS, with contract terms and conditions consistent with the existing General Manager agreement and with an hourly rate consistent with BayRICS FY 2018-2019 budget. If a contract is authorized and executed, the Board will conduct a performance review six-months after the date of execution.</p> <p><i>Public Comment:</i> One member of the public stated that he strongly supported a motion to appoint Mr. Reynolds to the GM position.</p> <p>Director Anne Kronenberg motioned to authorize the Chair to execute a one-year contract to Mr. Corey Reynolds for general management services for BayRICS, with contract terms and conditions consistent with the existing General Manager agreement, including minor language modifications proposed by legal counsel, and with an hourly rate consistent with BayRICS FY 2018-2019 budget. Marc Roberts seconded. Motion carried unanimously.</p>
6)	<p><b>BAYRICS AUTHORITY FISCAL YEAR (FY) 2018-2019 BUDGET</b> (<i>Action Item</i>) At the April 9, 2015 BayRICS Board meeting, the Board approved a long -term plan that reflected a transition to part-time general manager and limited grant funding support. Based on this plan, the Board previously approved final budgets for FY 2015-2016, 2016-2017 and 2017-2018.</p> <p>Staff has now prepared a draft budget for FY 2018-2019, similar in most respects to the previous three years, for the Boards review and approval.</p> <p>Director Anne Kronenberg motioned to approve the FY 2018-2019 BayRICS Authority Budget, Director Marc Roberts seconded. Motion carried unanimously.</p>

	No public comment.
7)	<p><b>RENEWAL OF STANDARD SERVICES AGREEMENT FOR BAYRICS SECRETARY</b> (<i>Action Item</i>): At its June 29, 2017 meeting, the BayRICS Board approved a standard services contract with D. Marie Smith to perform the services of BayRICS Secretary and other administrative services on an hourly contract basis. This agreement terminates on June 30, 2018. The BayRICS General Manager recommends that the Board extend this agreement for an additional 12 months, contract not to exceed \$5,000 for the 12-month term.</p> <p>Director Anne Kronenberg motioned to authorize Chair or Chair's designee to execute a 12-month contract extension with D. Marie Smith to perform specified services, including serving as Secretary of the JPA with minor language modifications proposed by legal counsel. Director Marc Roberts seconded. Motion carried unanimously.</p> <p>No public comment.</p>
8)	<p><b>BayRICS GENERAL MANAGER'S REPORT</b> (<i>Information Item</i>): BayRICS General Manager Barry Fraser provided a brief report on the status, next steps and timeline for deployment of the FirstNet-AT&amp;T public safety broadband network, including reports of recent meetings of the FirstNet Public Safety Advisory Committee (PSAC) and California First Responder Network Authority (CalFRN). GM Fraser also reported on the activities of the BayRICS Radio Operators Advisory Group.</p> <p>Director Hurst thanked staff for coordinating the recent ICS Communications Leader training, and asked staff to consider writing comments to the FCC regarding a proceeding on the 4.9 GHz public safety spectrum band.</p> <p>No Public Comment.</p>
9)	<p><b>FUTURE AGENDA ITEMS:</b> Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p>Director Anne Kronenberg motioned to direct staff to explore whether increases in BayRICS annual membership fees are necessary to meet annual budget expenses, and to provide a report, including amounts of any recommended increases, to the Board at its October meeting. Director Marc Roberts seconded. Motion carried unanimously.</p> <p>No public comment.</p>
10)	<p><b>NEXT REGULAR MEETING DATE:</b></p> <p>October 11, 2018, 12:30 PM</p>
11)	<b>Adjournment</b>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA, 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568.

**Disability Access**

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.

DRAFT