

BayRICS
JOINT POWERS AUTHORITY
BOARD OF DIRECTORS MEETING
STAFF REPORT

MEETING DATE:

Thursday November 14, 2013

AGENDA ITEM:

Item 10 – STAFF REPORT: EXTENSION OF BAYLOOP MAINTENANCE AND MONITORING AGREEMENT

RECOMMENDATIONS:

Staff recommends that the Board authorize the BayRICS General Manager to (1) notify Aviat USA, Inc. that BayRICS intends to extend the BayLoop Maintenance and Network Monitoring agreement for an additional 12-month term; and (2) execute an MOU between BayRICS and Alameda County to receive UASI 2013 grant funding to reimburse BayRICS for the costs of the contract extension.

SUMMARY/DISCUSSION

At its February 14, 2013 meeting, the Board approved a 12-month agreement with Aviat USA, Inc. for maintenance and network monitoring for the BayLoop regional microwave radio network. The agreement covers equipment extended warranty, technical support, corrective maintenance, preventive maintenance, and advanced network operations center (NOC) system monitoring. The agreement runs from February 15, 2013 through February 14, 2014, and includes an option for BayRICS to extend the agreement for an additional 12 months to February 2015.

Aviat Networks has provided exemplary service under the current agreement, including inspection and technical review of all 18 radio sites, system-wide corrective maintenance and replacement of defective parts, preventative maintenance and establishment of advanced network monitoring service. Aviat staff has been responsive and proactive meeting their obligations under the agreement. For example, Aviat assisted BayRICS in the development of a process to identify a designated Point of Contact (POC) for each BayLoop County to work directly with Aviat to maintain covered equipment and sites located within their respective jurisdictions. Under this process, Aviat contacts the POC for all notices, communications and scheduling of work related to covered equipment. BayRICS Authority is responsible only for review of network monitoring reports, development of regional operating procedures and taking reasonably necessary actions to ensure that both Aviat and BayLoop member agencies meet all specified requirements and obligations. A copy of the agreement is available at:

http://www.bayrics.net/uploads/1/2/4/6/12466172/bayloop_aviat_agreement_for_maintenance_and_noc_services_final_draft.pdf. BayRICS Technical Advisory Committee (TAC) and BayLoop Working Group have recommended approval of the contract extension.

If BayRICS exercises this option, the JPA will be obligated to pay Aviat \$205,660.00 in four quarterly payments over the extended term of the agreement. Funding to pay for these services has been secured through UASI 2013 grant. At its November 1, 2012 meeting, the Board designated the County of Alameda as the sub-grantee for acceptance of UASI grant funding on behalf of the JPA. The County's UASI 2013 award will be approved by the Alameda County Board of Supervisors within the next two weeks. The County will then enter into a MOU with BayRICS to accept the grant funding to reimburse BayRICS for the costs of the contract extension.