

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS
(BayRICS) JOINT POWERS AUTHORITY**

Meeting Location: Alameda County Sheriff
Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568

Meeting Date: Thursday January 11, 2018, 12:30 PM

MEETING MINUTES

Documents available at: <http://www.BayRICS.net>

1)	<p>CALL TO ORDER ROLL CALL</p> <table border="1"> <tr> <td>Director</td> <td>Alameda County</td> <td>Rich Lucia</td> </tr> <tr> <td>Director</td> <td>Marin County</td> <td>Lee Ann Magoski</td> </tr> <tr> <td>Director</td> <td>Contra Costa County</td> <td><i>Absent</i></td> </tr> <tr> <td>Director</td> <td>City of Oakland</td> <td><i>Absent</i></td> </tr> <tr> <td>Director</td> <td>San Francisco County</td> <td>Anne Kronenberg</td> </tr> <tr> <td>Director</td> <td>San Francisco City</td> <td>Michael Deely</td> </tr> <tr> <td>Director</td> <td>City of San Jose</td> <td>Judi Torrico</td> </tr> <tr> <td>Director</td> <td>San Mateo County</td> <td><i>Absent</i></td> </tr> <tr> <td>Director</td> <td>Santa Clara County</td> <td>Klaus Topbjerg</td> </tr> <tr> <td>Director</td> <td>Sonoma County</td> <td>Justin Riedel</td> </tr> <tr> <td>Director</td> <td>South Bay Hub</td> <td>Jeff Winter</td> </tr> <tr> <td>Director</td> <td>East Bay Hub</td> <td>Marc Roberts</td> </tr> <tr> <td colspan="3"><i>Simple majority (currently seven) physically present constitutes a quorum.</i></td> </tr> </table>	Director	Alameda County	Rich Lucia	Director	Marin County	Lee Ann Magoski	Director	Contra Costa County	<i>Absent</i>	Director	City of Oakland	<i>Absent</i>	Director	San Francisco County	Anne Kronenberg	Director	San Francisco City	Michael Deely	Director	City of San Jose	Judi Torrico	Director	San Mateo County	<i>Absent</i>	Director	Santa Clara County	Klaus Topbjerg	Director	Sonoma County	Justin Riedel	Director	South Bay Hub	Jeff Winter	Director	East Bay Hub	Marc Roberts	<i>Simple majority (currently seven) physically present constitutes a quorum.</i>		
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General Public Comment																																								
2)	<p>GENERAL PUBLIC COMMENT: Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.</p> <p>No public comment.</p>																																							
Recurring Business																																								
3)	<p>APPROVAL OF THE AGENDA: The Board will review and approve the agenda for the January 11, 2018 meeting, and may take action limited to making non-substantive changes.</p> <p>Director Lee Ann Magoski motioned to approve Agenda, second by Director Justin Riedel. Motion carried unanimously.</p>																																							
4)	<p>APPROVAL OF MINUTES: The Board will review the minutes from the BayRICS JPA meeting held on June 29, 2017.</p> <p>Director Anne Kronenberg motioned to approve meeting minutes, second by Director Justin Riedel. Motion carried unanimously</p>																																							

New Business	
5)	<p>FIRSTNET-AT&T STATE PLAN UPDATE AND NEXT STEPS (<i>Information Item</i>): BayRICS General Manager Barry Fraser will provide a brief report on California’s acceptance of the FirstNet State Plan, what this decision means for BayRICS members and next steps/timelines for deployment.</p> <p>GM Fraser gave a brief update of the CalFRN meetings and activities leading up to the State of California decision to accept the FirstNet-AT&T state plan on December 28, 2017. GM Fraser also outlined the immediate next steps for FirstNet and AT&T to implement the state plan. The Board held a brief discussion of the impact of the decision on local first responders, and directed staff to develop a list of questions that local agencies should be asking AT&T as they evaluate the new services and the competing services that may become available from the other major carriers.</p> <p>Brief comments were made by the public to provide additional information and help guide the development of the question list.</p> <p>The Board received the report and took no further action.</p>
6)	<p>P25 OPERATORS ADVISORY GROUP REPORT ON CAPABILITIES GAPS ANALYSIS (<i>Information Item</i>): In 2014, the BayRICS General Manager established the P25 Operators Advisory Group, with the goal of developing coordinated procedures for ensuring interoperability among the BayRICS Authority members’ Project 25 (P25) Land Mobile Radio (LMR) systems. The advisory group organized tests of the technical performance of the networks in regional exercises in 2015 and 2016. These tests validated technical performance, but also identified operational issues to be addressed. Based on the test results, the Advisory Group embarked on a process to identify existing capability gaps and develop recommendations to close those gaps. BayRICS General Manager submits the attached draft assessment that describes the results of that process.</p> <p>The Board received the Advisory Group’s report and took no further action.</p> <p>No public comment.</p>
7)	<p>BayRICS 2018 UASI GRANT PROPOSAL (<i>Possible Action Item</i>): For the past three years, BayRICS has received UASI funding of \$59,000/year to partially support the JPA’s limited operational activities. The UASI 2018 grant application period, for project funding available in 2019, closed October 13, 2017. Staff submitted a proposal for \$59,000, to be used to support voice and broadband data interoperability activities during the 2018-2019 Fiscal Year. The UASI may approve or deny the BayRICS proposal on January 11, 2018, prior to the BayRICS meeting.</p> <p>Director Lee Ann Magoski motioned to accept UASI funding for 2018-2019, second by Director Marc Roberts. Motion carried unanimously.</p> <p>No discussion or public comment.</p>

8)	<p>BayRICS FIVE-YEAR STRATEGIC PLAN (<i>Possible Action Item</i>): In 2014, BayRICS developed a Five-Year Strategic Plan, in response to the loss of grant funding for the BayWEB project. The plan directed staff to focus on four core strategies: 1) Develop a realistic and stable funding plan; 2) Bridge the voice-data communications gap; 3) Guide state efforts to plan for FirstNet; and 4) Communicate the value and benefits of interoperability.</p> <p>As we begin planning for FY 2018-2019, BayRICS is faced with new challenges and a rapidly changing technology landscape. Now is the appropriate time to assess BayRICS progress, review strategies, and determine how to proceed for the next three-to-five years.</p> <p>Staff recommends that BayRICS conduct a review of the strategic planning efforts conducted in 2014, with goal of presenting a status report and options updating the plan at the April 2018 Board meeting.</p> <p>Four Directors volunteered to assist the General Manager as an Advisory Group to review and update the existing BAYRICS JPA strategic plan. No further action was taken.</p> <p>No public comment.</p>
9)	<p>BayRICS BOARD OF DIRECTORS REGULAR MEETING SCHEDULE FOR 2018 (<i>Action Item</i>): The BayRICS JPA Agreement Section 2.06(a) provides that the Board shall establish, by resolution, the date, time and place of all regular meetings. Staff proposes the following 2018 regular meeting schedule for the Board:</p> <ul style="list-style-type: none"> • Thursday January 11, 2018 at 12:30 PM • Thursday April 12, 2018 at 12:30 PM • Thursday June 14, 2018 at 12:30 PM • Thursday October 11, 2018 at 12:30 PM <p>All meetings to take place at the Alameda County Office of Emergency Services, Room 1013, 4985 Broder Blvd., Dublin, CA 94568.</p> <p>Director Anne Kronenberg motioned to adopt a resolution to approve 2018 BayRICS JPA meeting dates, with a change to the July 12, 2018 date, to be held on June 14, 2018, second by Director Marc Roberts. Ayes nine (9), Noes none (0), Absent three (3). Resolution on file.</p>
10)	<p>FUTURE AGENDA ITEMS: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p> <p>No public comment.</p>
11)	<p>NEXT REGULAR MEETING DATE: April 12, 2018 Office of Emergency Services 4985 Broder Boulevard Dublin, CA 94568</p>
12)	<p>Adjournment</p>

If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Barry Fraser, at least 24 hours prior to the meeting at (925) 803-7882.