

**BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEMS
(BayRICS) JOINT POWERS AUTHORITY**

Meeting Location: Alameda County Sheriff
Office of Emergency Services
4985 Broder Blvd, Room 1013
Dublin, CA 94568

Meeting Date: Thursday February 13, 2020, 12:30 PM

*Regular Meeting Notice and Agenda
Documents available at: <http://www.BayRICS.net>*

1)	<p>CALL TO ORDER ROLL CALL:</p> <table border="1" data-bbox="378 732 1385 1188"> <tr><td>Director</td><td>Alameda County</td><td></td></tr> <tr><td>Director</td><td>Marin County</td><td></td></tr> <tr><td>Director</td><td>Contra Costa County</td><td></td></tr> <tr><td>Director</td><td>City of Oakland</td><td></td></tr> <tr><td>Director</td><td>San Francisco County</td><td></td></tr> <tr><td>Director</td><td>San Francisco City</td><td></td></tr> <tr><td>Director</td><td>City of San Jose</td><td></td></tr> <tr><td>Director</td><td>San Mateo County</td><td></td></tr> <tr><td>Director</td><td>Santa Clara County</td><td></td></tr> <tr><td>Director</td><td>Sonoma County</td><td></td></tr> <tr><td>Director</td><td>South Bay Hub</td><td></td></tr> <tr><td>Director</td><td>East Bay Hub</td><td></td></tr> </table> <p><i>Simple majority (currently seven) physically present constitutes a quorum.</i></p>	Director	Alameda County		Director	Marin County		Director	Contra Costa County		Director	City of Oakland		Director	San Francisco County		Director	San Francisco City		Director	City of San Jose		Director	San Mateo County		Director	Santa Clara County		Director	Sonoma County		Director	South Bay Hub		Director	East Bay Hub	
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General Public Comment																																					
2)	GENERAL PUBLIC COMMENT: Members of the public may address the BayRICS Board on items within the jurisdiction of the Authority.																																				
Recurring Business																																					
3)	<p>APPROVAL OF THE AGENDA (<i>Action Item</i>): The Board will review and approve the agenda for the February 13, 2020, meeting, and may take action limited to making non-substantive changes.</p> <p align="center"><u>Recommended Action:</u> Approve Agenda.</p>																																				

4)	<p>APPROVAL OF MINUTES (<i>Action Item</i>): The Board will review the minutes from the JPA meeting held on October 10, 2019.</p> <p><u>Recommended Action</u>: Approve Minutes for October 10, 2019.</p> <p><u>Accompanying Document(s)</u>: <i>Item 4 – Draft BayRICS Meeting Minutes October 10 2019.pdf</i></p>
General Manager’s Report	
5)	<p>BAYRICS GENERAL MANAGER’S REPORT (<i>Information Item</i>): BayRICS General Manager Corey Reynolds will provide a brief report on BayRICS management and administration, as well as the activities of the Radio Operators Advisory Group and its working groups.</p> <p><u>Recommended Action</u>: Receive and file report.</p> <p><u>Accompanying Document(s)</u>: <i>Item 5 – Staff Report: BayRICS Activities</i></p>
New Business	
6)	<p>EXECUTION OF STANDARD SERVICES AGREEMENT FOR BAYRICS SECRETARY AND ADMINISTRATIVE SERVICES (<i>Action Item</i>): At its October 10, 2019 meeting, Board Secretary D. Marie Smith announced her retirement at the end of 2019. The BayRICS General Manager conducted a search for a new Board Secretary, and recommends the Board enter into an agreement with Brentt Blaser perform the services of BayRICS Secretary and other administrative services on an hourly contract basis. The BayRICS General Manager recommends that the Board approve a standard services contract with Mr. Blaser that terminates on February 28, 2021, not to exceed \$5,000 for this 12-month term.</p> <p><u>Recommended Action</u>: Authorize the Chair or Chair’s designee to execute a 12-month contract with Brentt Blaser to perform specified services, including serving as Secretary of the JPA.</p> <p><u>Accompanying Document(s)</u>: <i>Item 6 – BayRICS 2020 Standard Services Agreement for Board Secretary.pdf</i></p>
7)	<p>EXPIRATION OF CONTRACT FOR LEGAL SERVICES WITH BEST, BEST AND KRIEGER (<i>Action Item</i>): On November 3, 2011, BayRICS approved an agreement with the law firm Best, Best and Krieger (BBK) for various legal services. The Board subsequently approved four amendments to extend the agreement through June 30, 2020. Staff is seeking direction from the Board to either (1) extend the BBK agreement through June 30, 2021, or (2) issue a Request for Proposals (RFP) and evaluate options for BayRICS legal services.</p>

	<p><u>Recommended Action:</u> Provide direction to staff on the renewal of BayRICS agreement with BBK.</p>
8)	<p>PROFESSIONAL SERVICES CONTRACT TO DEVELOP A TACTICAL INTEROPERABLE COMMUNICATIONS PLAN (TICP) MOBILE APPLICATION (<i>Action Item</i>): Throughout 2018, BayRICS and its member agencies underwent a process to develop the region’s Tactical Interoperable Communications Plan (TICP), which is a comprehensive overview of communications assets in our region. The TICP includes information on the type, location, quantity, management, capabilities, and limitations of regional communications assets, as well as process for requesting, deploying, activating, and deactivating these assets. The TICP was completed on December 31, 2018, and BayRICS subsequently received \$50,000 in UASI grant funding to develop a TICP mobile app. After reviewing proposals from the UASI’s pre-approved vendor list, staff recommends contracting with Integrated Solutions Consulting, who has conducted similar work for the California Statewide Interoperability Executive Committee (Cal SIEC) in both the Northern Planning Area and Southern Planning Area.</p> <p><u>Recommended Action:</u> Authorize the General Manager, following General Counsel review, to enter into a \$49,121 agreement with Integrated Solutions Consulting to provide application planning, design, development, testing, and deployment services.</p> <p><u>Accompanying Document(s):</u> <i>Item 8 – TICP Application – ISC Proposal</i></p>
9)	<p>BAYRICS AUDITED FINANCIAL STATEMENTS (<i>Information Item</i>): Section 3.03 of the BayRICS Joint Powers Agreement requires that the Auditor of the Authority (Alameda County Auditor-Controller) conduct an independent annual audit of the accounts and records of the Authority. The July 1, 2018-June 30, 2019 audit was completed on December 20, 2019.</p> <p><u>Recommended Action:</u> Review and file audit report.</p> <p><u>Accompanying Document(s):</u> <i>Item 9a – Staff Report: 2019 Audit Summary</i> <i>Item 9b – Final BayRICS Audit Report</i></p>
Closing	
11)	<p>FUTURE AGENDA ITEMS: Any Board member who wishes to request consideration of an agenda item for a future meeting may do so, and such action shall be taken if voted for by a majority of the Board.</p>
12)	<p>NEXT REGULAR MEETING DATE: May 14, 2020 - 12:30 PM</p>

13)	<i>Adjournment</i>
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If any materials related to an item on this agenda have been distributed to the Authority members after distribution of the agenda packet, those materials are available for public inspection at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA 94568 during normal business hours, or on the internet at: <http://www.BayRICS.net>.

The Authority will hold this meeting at the Alameda County Office of Emergency Services, 4985 Broder Blvd., Dublin, CA.

Disability Access

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Corey Reynolds, at least 24 hours prior to the meeting at (925) 803-7882.