



Save the Date:
Communications Unit Leader Training
May 30, May 31, June 1, 2018
Alameda County Office of Emergency Services
4985 Broder Blvd., Dublin, CA 94568



The Department of Homeland Security Office of Emergency Communications (DHS OEC) and BayRICS Authority are co-sponsoring this three-day All-Hazards Communications Unit Leader (COML) training, specifically for Bay Area regional and local emergency response professionals and support personnel with a communications background. The course will be conducted by DHS OEC at no cost to attendees.

The course prepares emergency responders to serve as radio communications unit leaders during all-hazards emergency operations. COML responsibilities include developing plans to effectively use incident communications equipment and facilities, managing distribution of communications equipment to incident personnel, and coordinating installation and testing of communications equipment.

Who Should Attend. NIMS ICS All-Hazards Position-Specific training should be completed by personnel who are regularly assigned to functional, support, or unit leader positions or by those persons who desire to seek qualifications in those positions. They should have supervisory and personnel management skills and knowledge of local communication and communications systems. Additionally, they must possess knowledge of the local topography, system site locations, and knowledge of the local, regional, and state communications plan/points of contact.

Prerequisites for Attendance. All students must first complete the following courses:

- IS-100.b, Introduction to the ICS
- IS-200.b, ICS for Single Resources and Initial Incidents
- ICS-300, Intermediate ICS for Expanding Incidents
- IS-700.a, National Incident Management System (NIMS), an Introduction
- IS-800.b, National Response Framework (NRF)

Recommended: ICS-400, Advanced ICS Command and General Staff Complex Incidents.

Registration. Students must have a FEMA Student Identification (SID) number from the Center for Domestic Preparedness. To register for a SID, go to <https://cdp.dhs.gov/femasid>.

Students should submit the signed copy of the General Admissions Application (FEMA Form 119-25-1) with scanned copies of all prerequisite Certificates of Completions for IS/ICS prerequisite courses. Submit materials to **Barry Fraser, General Manager, BayRICS Authority** bfraser@acgov.org.

The FEMA Form 119-25-1 can be downloaded from:

http://www.usfa.fema.gov/downloads/pdf/ff_119_25_1_75_5.pdf. Signatures of the student (below paragraph 21d.) and their supervisor (in block 22a.) are required to complete registration. Registration is not complete until all prerequisite documentation has been received and verified.

Admittance is limited to the first 30 qualified applicants. Copies of prerequisite documentation must be submitted and reviewed at least ten (10) days prior to the course start date.

Questions. Contact **Barry Fraser, General Manager, BayRICS Authority** at bfraser@acgov.org.

Training & Exercises

<i>Communications Unit Leader (COML) Course (All-Hazards)</i>	
Type of TA Offering:	3-Day Course
Stakeholders/Audience:	Emergency Response Personnel with a Technical Communications Background

Offering Overview:

This service offering is designed for all state/territory, tribal, regional, and local emergency response professionals and for support personnel with a communications background. It is designed to familiarize these professionals with the role and responsibilities of a COML under the National Incident Management System (NIMS) Incident Command System (ICS) and to provide hands-on exercises that reinforce the lecture materials. OEC offers this course jointly with FEMA/EMI, as “L969, NIMS ICS All Hazards Communications Unit Leader.”³

Under the NIMS ICS structure, a COML is the focal point within the Communications Unit. This course provides DHS-approved and NIMS-compliant instruction to ensure that every state/territory has trained personnel capable of coordinating on-scene emergency communications during a multi-jurisdictional response or planned event. OEC/ICTAP instructors are approved by DHS and have had extensive experience both as emergency responders and as COMLs.

The course is presented with facilitated lectures, hands-on activities, and extensive interactive discussions. OEC/ICTAP instructors work through the discussions and activities to explain in detail the processes used to achieve communication operability, interoperability, and how to incorporate additional communications solutions.

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Prerequisites for attendance are :

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 - ✓ IS-800.b, National Response Framework (NRF)
- In addition, ICS-400, Advanced ICS Command and General Staff Complex Incidents, is recommended.

SPECIAL NOTE: No later than ten calendar days before the scheduled course, the course registrar will submit a student verification form attesting to prerequisite completion for all students and identifying the public safety entity the students are affiliated with.

³ For any OEC/ICTAP COMU training course (COML, COMT, INCM, INTD, RADO, AUXCOMM) requestors are encouraged to notify the State Training Officer (STO) prior to its start to ensure the course is documented in state training files.